



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

| | | |
|--|--|---|
| 1.Name of the Institution | | SHAILENDRA EDUCATION SOCIETY'S ARTS, COMMERCE AND SCIENCE COLLEGE |
| • Name of the Head of the institution | | Dr. Swati Pitale |
| • Designation | | Principal |
| • Does the institution function from its own campus? | | Yes |
| • Phone no./Alternate phone no. | | 022-28960768 |
| • Mobile no | | 9869571492 |
| • Registered e-mail | | sha_deg_col@yahoo.co.in |
| • Alternate e-mail | | swati.pitale@gmail.com |
| • Address | | Shailendra Nagar, Dahisar (E.) |
| • City/Town | | Mumbai |
| • State/UT | | Maharashtra |
| • Pin Code | | 400068 |
| 2.Institutional status | | |
| • Affiliated /Constituent | | Affiliated |
| • Type of Institution | | Co-education |
| • Location | | Urban |

| | | | | | |
|---|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | Grants-in aid | | | | |
| • Name of the Affiliating University | University of Mumbai | | | | |
| • Name of the IQAC Coordinator | Dr. Shraddha Shukla | | | | |
| • Phone No. | 02228489664 | | | | |
| • Alternate phone No. | 9967127291 | | | | |
| • Mobile | 9967127291 | | | | |
| • IQAC e-mail address | sha_deg_col@yahoo.co.in | | | | |
| • Alternate Email address | drshuklashraddha@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://shailendradegreecollege.in/Documents/AQAR/AQAR2021-22.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://shailendradegreecollege.in/Documents/academic%20calender/Academic%20Calendar2022-23.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B+ | N.A. | 2004 | 16/02/2004 | 15/02/2009 |
| Cycle 2 | B | 2.92 | 2012 | 10/03/2012 | 09/03/2017 |
| Cycle 3 | B++ | 2.98 | 2020 | 04/05/2020 | 03/05/2025 |
| 6.Date of Establishment of IQAC | 25/08/2004 | | | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | NIL | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes | | | | |

| | | |
|---|---|--|
| <ul style="list-style-type: none"> Upload latest notification of formation of IQAC | View File | |
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| 1)New Robotic Lab for advanced courses in IT. | | |
| 2)Training for students pursuing CA. | | |
| 3)Training for students appearing for NISM exam. | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| Plan of Action | Achievements/Outcomes | |
| International conference | conducted international conference in collaboration with Eurasian Studies | |
| 13.Whether the AQAR was placed before statutory body? | No | |
| <ul style="list-style-type: none"> Name of the statutory body | | |
| Name | Date of meeting(s) | |
| Nil | Nil | |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2022-23 | 01/02/2024 |

15. Multidisciplinary / interdisciplinary

Shailendra Education Society's Arts Co has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects. Credit based course on environmental education is a part of the curriculum. Projects on community engagement and social service are undertaken by students every semester. For example, Distribution of necessary accessories to orphanages and old age homes, blood donation camps, educating women on health and hygiene etc. The Institute organized interdisciplinary international conference to promote a blending of different disciplines leading to the exchange of research ideas and knowledge on topics of overlapping domains. Students are directed to do SWAYAM platform for different courses.

16. Academic bank of credits (ABC):

College has made compulsory for all students to register for ABC bank of credits. College has made compulsory in admission format to enter details of ABC registration number. Our faculties facilitate students by solving doubts of students in registration.

17. Skill development:

The institution's skill development efforts resonate with that of National Skill Development Corporation evident through its enrichment of curriculum, electives, add-on courses etc. The soft skill development program is an integral part of every student's curriculum. Different social programs are organized by NSS to imbibe the holistic human values needed for the overall character development of an individual. Yoga class is organized for all students to assimilate the values needed to live a peaceful life. The institute has already been conducting certain Programmes on skill development like Tally & GST, in association with private institutes.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to imbibe Indian culture amongst the students and faculty members the institute organizes various events round the year like

Independence Day celebration Republic Day celebration. Some of the present courses like foundation course, Environmental studies are related with some social aspects of Indian society and these courses are integrated with the curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The focus on outcome based education is maintained by well planned coordination between Academic Calendar and Curricular Progression.

20.Distance education/online education:

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 310 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 1466 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|-----|
| 2.2 | 672 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 445 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|----|
| 3.Academic | |
| 3.1 | 25 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|----|
| 3.2 | 25 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|----------|
| 4.Institution | |
| 4.1 | 21 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 90.13188 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 153 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has well planned, structured and formal execution of the University of Mumbai curriculum to which it is affiliated and uses both traditional "chalk and talk " method as well as modern ICT classroom teaching methods such as Smart Board, Power Point presentations etc. Regular assessments of the students are carried

out through periodic semester examinations and through practical tests, viva-voce etc. which helps in academic value-addition of the students. Besides this education is imparted through innovative teaching methods of curriculum delivery such as guest lectures, workshops, seminars, quiz, industrial visits and visits to areas of historical importance . These plans enlightens the students of various curricular, co-curricular and extra-curricular activities at the college level.

Diagnostic tests helps in identifying weaker students .They are offered remedial and extra coaching classes to improve their academic performance. Coaching for CA Foundation was provided to the students desirous of pursuing CA profession.

The college library is fully computerized with the implementation of SOUL 2.0 library software of INFLIBNET. It has subscribed to N-List project of INFLIBNET which has a collection of 6,000e-journals and 31,35,000 e-books for teachers and also for the students. Online lectures of teachers are stored in the library repository

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://shailendradegreecollege.in/NAAC3/C1/AQAR22-23/1.1.1_Additional.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institution covers various activities to be conducted by various Departments, Committees and Extension activities.

The college conducts diagnostic test to identify academically weak students/slow learners as well as advanced learners. The slow learners are provided with remedial coaching to motivate and to improve their academic performance. Advanced learners are encouraged to pursue professional courses such as CA, CMA, CS , MBA etc. A guidance session for students interested in pursuing MBA after graduation was organised. Coaching for CA Foundation was provided to the students desirous of pursuing CA profession.

The college has a system of Continuous Internal Evaluation (CIE) for all the courses across all programmes. The academic calendar

provides for structured Continuous Internal Evaluation (CIE). Study tour to places of historical importance was conducted in the state of Karnataka.

In order to facilitate employment for the students Campus Interviews by ICICI Prudential Life Insurance , ICICI Lombard General Insurance and Kotak Mahindra Life Insurance were conducted. 130 hours of Training cum Placement program on Retail Management of Bajaj Finserv. 80 hours of Training program was conducted and 16 students got placed in various organisations.

Programs on Careers in Aviation sector and Careers abroad were conducted

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://shailendradegreecollege.in/NAAC3/C1/AQAR22-23/1.1.1_Additional.pdf |

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

588

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College keenly monitors gender sensitivity, environment consciousness , adherence to Human Values and Professional Ethics

through various curricular , co-curricular and extra-curricular activities. This monitoring enlightens the students about the egalitarian principles of equality, human rights , socio-economic justice , environmental protection etc

Gender

Various courses sensitize the students of Gender related issues

The "Women Development Cell" conducted Workshop on Self-defence for girl students. Movies on gender related issues were shown A "Sakhi"Box is kept in the Ladies Common Room for complaints , suggestions on the part of girl students. A competition to create awareness against domestic violence was conducted.

Environment and sustainability

Several courses cover issues such as bio-diversity , sustainable development , resource conservation ,Human Development Index etc.

We have reactivation of six Vermi Compost pits.One week "Van mahotsav"was celebrated where 40 saplings were planted.

Human Values and Professional Ethics

Several course covers "Right to Information" , Consumer Rights , Business Ethics in Marketing ,Ethics and HRM, Corporate Governance, CSR, Indian Constitution etc. College conducted "Swachh Bharat Abhiyaan" and Blood Donation Camp. Sessions conducted by NGO "Anubhav Mumbai" helped the students learn various values viz.social justice,democracy, secularism gender and environmental justice etc.Book Exhibition was conducted by the library.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

50

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://shailendradegreecollege.in/NAAC4/C2/2.7.1/2.7.1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://shailendradegreecollege.in/NAAC4/C2/2.7.1/ActionTakenReport2022-23.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

555

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

171

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As per University guideline admission to first year classes is given strictly on merit basis. Generally Students residing in and around Dahisar area applying for admission in our college and most of them are first generation learner. Slow learner and Advance learner are decided on the basis of marks scored in twelfth standard by students. College organizes many special programs for slow learners and advance learners.

Slow Learners:

1. Remedial Lectures: Remedial lectures are conducted for the slow learner.
2. Bridge cum Add-on Course in Fundamentals of Accountancy- Many students who take admission to BMS are from Arts and Science who do not have understating of fundamental of accounts. For such students Bridge lecture in Accountancy is conducted.

Advance Learners:

1. Coaching for CA Foundation Course: College conduct free coaching of CA Foundation Course for CA aspirants.
2. NISM Exam: College has sponsored 5 students' fees for NISM Exam.
3. Professional Card: Students perusing professional courses like ICAI, ICWA, ICSI etc. get special card.
4. Scholar Card from Library: College library issue Scholar Card to the SY and TY students who achieve excellence in their studies. Scholar Card facilitates students to borrow reference books from library.
5. NPTEL/Swayam: Awareness is created for various Swayam and NPTEL Courses.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1466 | 24 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning

1. 'AROMA-Talent in our DNA' 2022-23 was conducted from 20th September to 24th September 2022. 18 competitions have been conducted to give students a practical experience.

2. College has conducted 21 ADD On Courses in 2022-23

3. 50 sacks (around 500 kg.) of compost was harvested by Nature Club.

4. WDC organized workshop on Self Defense for girl students

5. HPSA screened Documentary on 'Secrets of Sinauli'.

2 Participative Learning:

1. Students display their writing abilities by writing poems, short stories, essays, articles in College magazine

2. Project presentation

3. Quiz Competition

4. Department of Commerce and Economics organized industrial visit

for Dharavi (small industries in Asia's largest slum)

5. Bank Visit and Industrial Visit were organized for the students' of Self-finance courses

6. Study Tour was organized for TYBA students

3 Problem Solving Methodologies

1. Technosphere- the Technical Atmosphere" event on event was organized.

2. Lecture on IPR was conducted by Department of Commerce

3. One Day International Conference on "International North-South Trade Corridor: India Connects Eurasia" in collaboration with Centre for Central Eurasian Studies,

4. A camp on various Identity Documents (PAN, Card, Aadhar Card, Voter Id, Passport, Domicile) was organized by DLLE students

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information technology has made academic information easily accessible at any time. The institution makes use of modern methods of teaching with ICT techniques such as Power Point presentations, educational videos, Smart boards, Google Classroom etc. The College has adequate physical and academic facilities for effective teaching and learning with 12 ICT enabled classrooms, 5 well equipped laboratories. Audio visual aids comprises of LCD Projector, LCD TV, Smart interactive boards are available. Teachers put Notes, Questions Bank, PPTs educational videos on Google Classroom. Students submit Foundation Course Project online to teachers. Project presentation and viva is conducted offline. Sometime if required teachers take online presentation and Viva of the students. Teachers are sending assignments to students and they submit it online. Students who were unable to attend lectures for them teachers has put recorded lecture in the Library repository.

The link for recorded lectures is as follows.

<https://sites.google.com/view/sesdegreecollegelibrary/home/e-content-repository>

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During orientation lecture first year students are explained about examination rules and regulation. Academic Calendar is given in the prospectus of the college. Prospectus of college gives details of examination pattern and details of internal and external examination. College has an Examination Committee for smooth conduct of Examination and Evaluation and declaration of First and Second Year result on behalf of University. CCTV cameras are installed in the college premises including examination room.

In the self-finance courses there is one class test in each semester. In the subject of Information Technology students appear for practical examination. Syllabus for internal test is announced by teacher concerned well in advance. A student can apply for the

verification, revaluation and photo copy of answer script of Internal Examination if he/she is not satisfied with the marks obtained in it. The students can get a photocopy of assessed answer book after declaration of results by paying a prescribed fee. For the first and second year students who are not able to appear for examinations due to participation in curricular or extracurricular activities or due to medical reason college conduct additional exam as per university guideline.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has an Examination Committee for smooth conduct of Examination and Evaluation and declaration of First and Second Year result on behalf of University. The college has a well-organized mechanism for redressal of examination related grievances. If a student has any grievance he/she can apply for photocopy of answer script. Students can also apply for verification and revaluation of marks. College also provides conversion of Grade into percentage on demand made by students as per University circular. Duplicate marksheets are issued to the students who have lost. College communicates to the University regarding discrepancies in University result and non-availability of marksheet on time. Students who were not satisfied with their marks applied for revaluation of answer papers and revaluation of papers has been done.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. College is affiliated to University of Mumbai. University has stated Programme Outcome and Course outcome of each Programme and Course on its website.

2. Course Outcome and Programme Outcome is also stated on College website

3. Broad objectives are included in the vision and mission of the college.

4. Whenever University revises syllabus Teachers are sent to attend workshop of Board of Studies (BOS).

5. Many teachers of our college are member of BOS and participate in syllabus framing and revision of syllabus.

6. Teachers are part of different whatsapp group of other college teachers and clarify their doubts related to syllabus.

Methods of Communication

College is affiliated to University of Mumbai. College conveys the course objectives to the students in the following ways:

A. University: The course outcomes are accessed by a link on the website of University of Mumbai www.mu.ac.in

B. College: The course outcomes of the courses are uploaded on the College website, www.shailendegreecollege.in. Stakeholders can easily access details of course outcome from website.

C. Department: Principal, HODs and Co-coordinators of Courses communicate course outcome with teachers.

D. Students: teachers discuss syllabus with students along with its outcome in the first lecture of every semester

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Before the start of the term Academic Calendar is prepared and published in Prospectus.

Details of examinations and all the co-curricular and extracurricular activities are given in it.

Programme Outcome

Programme Specific Objectives are achieved through following.

- 1) College Result: College result is higher than University average result.
- 2) Students Placements: Orientation for entrance tests is conducted. Campus interviews are held to boost placement.
- 3) Value Added Courses are conducted.
- 4) Research Development Cell: The College has Ph.D. Research Center in the faculty of Commerce. Teachers guide students for 100 marks project in the B.Com (B&I), BMS and M.Com.

Course Outcomes :

- 1.The college achieves course outcome by systematic teaching plan.
2. Remedial teaching is conducted for the in which students are weak.
3. Bridge courses and Skill based courses (Add On Courses) are conducted to improve performance of the students.
4. College provides adequate ICT facilities to teachers and students.

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

271

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://shailendradegreecollege.in/NAAC%202022-23/C2/studentsatisfactionsurvey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created knowledge resources and facilitated its transfer through various ways:

1. The college has two Research Centers on the subjects of Business Economics and Commerce and three of our faculty members are research guides. Three of our faculty members are registered for Ph.D. degrees from the College Research Centre.

One Ph.D. student has submitted her thesis from the College Research Centre this year.

2. An Intra-collegiate Aroma -Talent in our DNA competition was conducted from 20th September to 24th September 2023. All 18 competitions were organized with an innovative approach.

3. A workshop on SWAYAM /NPTEL was conducted to create awareness for digital courses.

4. A guest lecture on Behavioural Economics was conducted for students to understand a new branch of economics where they can pursue career and research.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is committed to the neighbourhood community and working constantly through various programmes conducted in the year 22-23.

Under Swacchha Bharat Abhiyaan, the cleaning of public places in the adopted area like Shailendra Nagar was also undertaken. The message of Reduce-Reuse-Recycle was conveyed to the people during this activity. Students celebrated Independence and Republic Day at the Shailendra Society ground and displayed patriotism in the nearby area.

A flag rally was conducted on 15th August 2022 to celebrate the 'Azadi ka Amrut Mahotsav' in the Dahisar area. Volunteers assisted Dahisar Police Station with Crowd Management during Ganesh Visarjan. The College participated in the Coastal Cleanup Drive and participated in the Blood Donation Drive conducted at Borivali Railway Station. To mark the birth anniversary of Father of Nation the volunteers participated in Bhajan Sandhya. Volunteers participated in the Vishwa Marathi Sammelan organized by the State Government. Students created an awareness drive related to road safety in the Dahisar area. To help the community a Collection Drive for the relief work for the victims of Appapada in Malad was conducted. Under the 'Student Assistance Project' volunteers assisted children studying in 'Abhyasikas' in the socially marginalized areas around Borivali and Dahisar.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1724

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

33

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus of College is 1.1155 acres. College has adequate physical and academic facilities as per the norms of Mumbai University to run different programs.

College follows a shift system to put available premises to optimum use.

There are 19 classrooms, out of which eight classrooms are equipped with Smart board and 14 classrooms have LCD Projectors and one classroom is having LCD TV. Online admission software, Result Software and Learning Management System were purchased. There are six computer laboratories with 142 computers connected with LAN on first floor and fifth floor.

College has established fully equipped UGC Network Resource Centre under UGC grant. College has a separate Examination Room on second floor which is utilized for Centralized Assessment Programme. Library is situated on fourth floor and has an area of about 1374.08 sq.

Ladies Common Room is situated on third floor which is equipped with sofa, chairs, dressing table, sanitary napkin vending machine and an incinerator with attached toilet.

Spacious canteen facility is available at ground floor with a capacity of 100 students equipped with water cooler. Infrastructure of College is optimally utilized to conduct various activities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://shailendradegreecollege.in/Campus%20Tour.htm |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has developed adequate facilities for Sports and Cultural activities.

College has a playground of 24,000 sq. Ground is also used for conducting state level Kabaddi competition, University level Mallakhamb competition, intercollegiate competitions, social programmes, tree plantation drive and flag hoisting ceremony on Independence Day and Republic Day. A Rifle Shooting range is at the ground floor.

Gymkhana on ground floor having an area 900 sq. Prin. D. G. Samant Hall is located on ground floor having an area of 2788.60 sq. College has Multimedia Centre of an area of 903.08 sq. equipped with Computer, Projector screen and CCTV with a capacity of 100 seats.

Extension Activities Room is situated on third floor and having an area of 172.80 sq. Students' Council Room is having an area of 172.80 sq. Medical room is available on fourth floor with a facility of First Aid Kit, Bed, Stretcher, Wheel Chair and attached toilet.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://shailendradegreecollege.in/Campus%20Tour.htm |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://shailendradegreecollege.in/Campus%20Tour.htm |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.67843

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software for automation : SOUL

Version of ILMS software : SOUL 3.0. Software is compliant to international standards. The software is migrated from SOUL 2.0 to SOUL 3.0 graphical user interface in June 2022.

Nature of automation : Full

Year of augmentation : 2006 - 07

Total Collection of Library is 46,664 including 45788 Textbooks and Reference books and 876 CDs and DVDs. Library is subscribing N-List project of INFLIBNET through which access to 6000+ e-journals, 1,64,300+ e-books through N-LIST and 6,00,000 e-books through National Digital Library can be accessed.

Library Website can be accessed at <https://sites.google.com/view/sesdegreecollegelibrary/home> and Blog at <http://sesdegreecollegelibrary.blogspot.com/>. Library is also having android application which students can download in their mobile.

Sections of Library are - • Reading Room equipped with Projector Screen, Water Cooler, free internet access, open access to books

- Periodicals display area
- E-Library equipped with six computers
- Research Centre equipped with five computers and all in one Printer and Air conditioner
- Stacking area
- Newspaper reading corner
- Circulation counter with 3 computers, Barcode printer, 2 Wireless barcode scanners and Printer
- Librarian's cabin equipped with Computer, Printer, Air conditioner.

Library services are computerized with implementation of barcode system on member card and books. Library member code in Barcode format is also printed on I-card of students. Website is having sections like E-content Repository, E-resources, tools for E-content creation, WebOPAC.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://sites.google.com/view/sesdegreecollegelibrary/home |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.38325

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 6 computer laboratories for providing computer education and training to students. Robotics laboratory has newly established at ground floor with 18 computers, one UPS, one MEPL interactive panel and internet connection. UGC Network Resource Center has been established to cater to needs of research and Faculty improvement. College upgrades its computer systems as and when need arises. Total 185 computers and 17 laptops are available for students and staff. A leased line from Hathway Cablenet / M/s. Balaji Enterprises is available for internet. All ICT facilities are updated periodically as per requirement.

In September 2017, five computers of latest configuration Dell Vostro 3268, Coir i5 were purchased for B.Sc. I.T. laboratory.

In November 2018, ten computers of configuration DELL Vostro Model No. 3470 Intel 8th generation core i5-8400 purchased.

In May 2019, five computers of configuration Dell Optiplex 3060 micro XCTO i5- 8400, 8 GB RAM were purchased.

In January 2020, 13 Laptops of configuration Dell Vostro 3580 8th Gen. i5 - 8265 were purchased.

In February 2020, two LCD projectors were purchased.

In March 2020, three computers of configuration Dell Vostro 3470, Ci3 - 9100U were purchased for Administrative Office.

In December 2021, one LCD projector and Tally Prime Gold Licensed version were purchased.

In March 2022, seven computers of configuration Dell Vostro 3681 - i5 were purchased.

In November 2022, 18 computers were purchased for Robotics laboratory.

In March 2023, eleven computers were purchased.

13 Raspberry Pi 2 kits were purchased

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

153

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.14582

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Funds required for maintenance purpose are allocated in the annual budget. College has 6 Computer laboratories and one Electronics laboratory. Cleaning and dusting of laboratories is undertaken by sweepers. Students get two bar-coded library cards after taking admission in Class. Library cards are printed in the library. Library provides orientation to the fresher's, two types of Book Bank facility to students, membership to ex-students. Three Library Attendants have been appointed for smooth and effective functioning of the library. Library is regularly cleaned by sweepers. A stock verification library book is conducted once in every two years. Library fees are spent on books and journals. Sports Director ensures utilization of Playground and maintenance of sports equipments of the College. Sanitary materials are regularly provided to sweepers. Annual Maintenance Contracts have been given for computer related repairs and maintenance, Fire extinguishers, Air conditioner, Reprography Machine, Copier/Offset machine and CCTV cameras. A team of sweepers have been appointed to clean the entire premises including classrooms, laboratories, library and passages. 33 Fire extinguishers and 6 buckets had been purchased placed at prominent places and refilled every year for Fire Safety. A dead Stock Verification of all laboratory equipments, Sports equipments is undertaken every year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

134

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills

B. 3 of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

566

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

46

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

151

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Ms. Kaveri Chole of T.Y.B.A. was nominated as the General Secretary of the Students' Conucil for the academic year 2022-23by Prin. Dr. Swati Pitale. A Fresher's Party was organized on 4th August, 2022. A

long I.V.to Jaipur was organized from 15th to 20th January, 2023. The AROMA Festival was conducted from 22nd to 26th September, 2022. The Alumni Meet was held on 10th December, 2022.

In the second semester the Annual Prize Distribution Function was held on 10th March, 2023. Various color days including Chocolate Day, Traditional Day, Tie & Saree Day, etc. were celebrated from 27th to 28th March, 2023. The seven days NSS residential camp at Belkhadi village, Kaman was conducted from 16th to 22nd January, 2023. Annual Day was conducted on 7th February, 2023. A study tour of T.Y.B.A. students was organized to Karnataka from 17th to 23rd February, 2023. The 'Indoor Games' for students were conducted on 23rd & 24th December, 2022 and Outdoor games were held from 19th to 22nd December, 2022.

Overall, the Student's Council played an important role in organizing all the functions held this year. They are playing a vital role in the upcoming NAAC preparation as well.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We dont have a registered Alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Transforming dreams into reality by harnessing the potential to create an intellectually aspiring, emotionally and socially binding environment.

Mission: "Prajvalito Dnyanmaya Pradip"

Shailendra Education Society was established on 31st March, 1976. It has been registered under the Society Registration Act 1860 vide No. BOM/122/1976/GB/BSD and also under the Public Trust Act 1950 vide No.F3962 Mumbai. The Society established Shailendra Education Society's Arts, Commerce and Science College in 1994.

Governance

1. The Governing body of the college focuses on keeping the organizational structures and activities in the direction towards its Vision statement. The Principal is the Chairperson of all the administrative and academic undertaking.
2. The Managing Committee is the apex body of Shailendra Education Society under which the College performs its functions.
3. The College Development Committee (CDC) functions as the primary executive body, endorsed with all academic, administrative and financial responsibilities. It comprises of some members of the Managing Committee, Principal and representatives from industry, social service, teaching staff, non-teaching staff, students and alumni.
4. All academic and administrative decisions are implemented through the IQAC.
5. The Office Superintendent supervises the administrative affairs of the college assisted by the non-teaching staff.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://shailendradegreecollege.in/VisionMission.htm |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the head of the institution and an attempt has been made to keep the administration decentralized. The Self-financed wing has Co-coordinators who are responsible for the smooth functioning of the courses. There is also a Coordinator for the M.Com and the M.Sc.IT. Programme. The office administration is headed by an Office Superintendent under who are Head clerk, Senior

Clerk, two Junior clerks, Laboratory attendants, class IV Staff and Sweepers. There is a Librarian to cater to the library section of the college. The Principal holds regular meetings with the Teaching and Non-Teaching Staff. It helps in involving all the stake holders and valuing their suggestions for the progress of the college. The college has its faith in the decentralization of administration. It continuous to follows the following Standard procedure for organizing any event.

1. It starts with conception and deliberation of the idea at the college IQAC and department level.
2. It is then presented to the CDC for its approval. The approval for the event is obtained ensuring accountability.
3. After that detailed deliberations are held to assign responsibilities by distribute the work among staff members.
4. The Principal conducts timely meetings to ensure the progress of the work.
5. After the completion of event a report is submitted to the Principal for future analysis and references. It also ensures accountability towards the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution staunchly believes in its mission to spread the light of knowledge and is committed to take the necessary steps in that direction. It is with this aim that the College has a perspective plan. The college has expanded its course list in the past years and continues to do so for the fulfillment of the aim. The College Perspective Plan is manifested in the IQAC Minutes of Meeting dated 3rd October 2020. The plan covers the period from 2020-21 till 2024-25. The following are the key focus points of the Perspective plan and the steps taken by the college in those domains.

1. To be able to launch skill- oriented courses and add-on courses.
2. To establish industry-academic linkage
3. Strengthen Placement Cell
4. Upgraded infrastructure
5. Vibrant extra-curricular activities and extension activities
6. Collaboration with NGO's
7. E-Governance and expansion of ICT tools in pedagogy
8. To strengthen Research Activities

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Academic Section of the college consists of Aided, Self-Finance and Library Section.

- Various Statutory and Ad-hoc committees are constituted which perform curricular and extracurricular activities.
- The Office Superintendent oversees the Office administration. The Office staff includes Head clerk assisted by a team of Senior and Junior Clerks.

The College follows all the rules and regulations defined by UGC, State Government and University of Mumbai for procedures involving recruitment, promotions, service matters and grievance redressal for staff and students. The employees are governed by the service rules mentioned in the Standard Code and Rules and regulations of University of Mumbai

- The Procedure of Recruitment include NOC from Joint Director, Higher Education, Approval of draft advertisement, publication

of Advertisement, systematic Interview and Approval process are followed rigorously.

- Promotion of teaching staff in aided section is as per CAS. Non-teaching staff promotion is based on seniority and availability of vacant higher post.
- The college has constituted College Grievance Redressal Cell (CGRC) as per the Circular No. DSD/05/2019 of Department of Student's Development, University of Mumbai. It also has a grievance reporting portal on its website.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute believes that in the welfare of the employees lies the welfare of the institution. The college has undertaken the following welfare measures for its staff -

- 12Staff Members participated in the FDP's, Seminars and Skill

Development Sessions for which they were reimbursed.

- Teachers are sent without delay for Orientation, Refresher and Short Term Courses.
- Employees Co-operative Credit Society through which he/she can avail loan facility in times of financial emergency. The credit limit of the Credit Society has been increased from Rs.3,50,000/- to Rs.7,00,000/- for Staff members.
- Advance payment of salary is done irrespective of delay in receiving salary grant from government.
- Guest lectures, Workshops have been organized for enhancement of skills of staff members.
- Provided Fund Contribution for the Self-Finance Staff Members is provided by the college.
- Incentives are given to staff to appear for NPTEL exams.
- Diwali gifts are given to the administrative and supportive Staff.
- The college has a health room for its employees for medical emergencies.
- The college has purchased a nasal vaporizer each for its teaching and non-teaching section as a part of its post COVID-19 Care and preventive measures.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Performance Indicator (API) and Performance Based Assessment (PBA's) forms of each staff member in aided section is validated by IQAC. The API is filled in by the staff and submitted to IQAC. The IQAC calculates the score in API Category. When the staff member is eligible for Career Advancement Scheme, the IQAC recommends the case to the University through the Principal. The promotion procedure includes verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee then forwards the case to the Joint Director, Higher Education, for Pay and Grade Fixation. The service books of teaching and non-teaching staff in aided section are regularly updated.

Student Feedback has been conducted. It is analyzed and corrective measures are undertaken for Self Finance Section.

Appraisal of Non- Teaching Staff: Confidential report of each staff member of the non-teaching section is submitted by the Office Superintendent (OS) to the Principal. The same is recorded in personal file. Currently seniority is the sole criterion for promotion of non-teaching staff. Non-Teaching Staff pay fixation is carried out as per GR. SANKIRNA/2009/(326/09) dated 7th October 2009.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has rigorously followed high auditing standards.

INTERNAL AUDIT

Audit is a continuous process where the Office Superintendent checks all vouchers and bills. He undertakes routine checking to detect errors. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Observations made by the auditor are brought to the notice of Office Superintendent and

Principal of the college. After a thorough process of Internal Audit the account books are sent to the External Audit for the final approval.

EXTERNAL AUDIT

The Management has appointed S. G. REGE & CO. as an external auditor. The Audit report is discussed in the CDC meeting. All necessary audits as per the requirements of the University, UGC and Government of Maharashtra are carried out by the college periodically. In case of any discrepancy, shortcomings or lacunas the external auditors brings it to the notice of college. The auditors from the Joint Director Office, Department of Higher Education, Mumbai carry out an external audit of salary and nonsalary grants. The college has submitted its Administrative Audit to the office of Joint Director, Higher Education, Mumbai for the assessment years 2011-2012 to 2017-18.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The CDC deals with the mobilization and utilization of resources.

Fees: College follows the regulations of University with respect to the tuition fees. There is optimum utilization of the fees collected.

Funding Agencies: The IQAC explores funding schemes of various agencies like UGC, ANGC Scholarships, Government Scholarships through MahaDBT and Freeships. Committees such as NSS, NCC, DLLE apply for funds through various schemes.

Maintenance of Accounts: The College Office scrutinizes the accounts. Separate accounts for aided course, self-financed courses are maintained by the college.

Utilization Strategies: All Committee budgets for each academic year are placed for approval in the first CDC meeting of the academic year for sanction of expenditure. Once sanctioned, the Committee can proceed with the activities.

Salary: The salary grant of Aided Section, Self Finance and M.Com Section were Rs.2,91,21,228/-, Rs.56,77,330/- and Rs. 12,07,440/- respectively for the academic year 2021-22.

Maintenance and Upgradation of Infrastructure: Adequate provisions for development of infrastructure are in place.

Library Expenditures: The library is upgraded timely. Library fees are utilized for purchasing books and journals. UGC Grants: These grants are utilized as per the sanctioned heads of expenditure. A separate dead stock register of equipment purchased through UGC Grants is maintained.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly in institutionalizing its best practices to upgrade quality in the academic year 2022-23. The push has been for extension of ICT infrastructure and trying to provide opportunities for the holistic development of students

wherever possible. The college has continued with the various quality initiatives conducted from the previous years. It has tried to go beyond the current trends and organize innovative events in the interest of the students. A few of the highlights for the same are -

- On the Occasion of 75th anniversary of Indian Independence (Azadi ka Amrut Mahotsav), the college organised two quiz competition to mark the historic event.
- The Department of Mathematics organised a lecture on 'Workshop on Swayam - NPTEL online course' to make students aware of SWAYAM programme initiated by the Government of India, designed to achieve three cardinal principles of Education Policy.
- One day International conference on "International North-South Trade Corridor: India connects Eurasia" in collaboration with Center for Central Eurasian Studies, University of Mumbai and Russian Center for Science and Culture, Mumbai on 17th February, 2023 at J.P.Naik Bhavan, Vidyanagari, University of Mumbai.
- Career Guidance and Placement Cell (Aided) conducted a function to felicitate all campus-placed students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

the institution has a robust quality assurance system in place, with the Internal Quality Assurance Cell (IQAC) playing a central role in monitoring and enhancing the teaching-learning process. The emphasis on preparing and adhering to an Academic Calendar ensures transparency and organization in the academic schedule, benefiting both students and faculty. Moreover, the inclusion of various events such as orientation programs for new students demonstrates a commitment to ensuring that students are well-informed about the institute's values, educational approach, and available resources. This proactive approach not only helps students adjust better to

their new environment but also fosters a sense of belonging and community within the institute.

Feedback-Implementing a feedback system for students to evaluate teachers is a commendable practice that fosters transparency and accountability within the institution. By soliciting input from students on various aspects of teaching, such as methodologies, course delivery, and attitude, the institution gains valuable insights into the effectiveness of its teaching staff. Implementing a feedback system for students to evaluate teachers is a commendable practice that fosters transparency and accountability within the institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://shailendradegreecollege.in/IQAC.html |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To create policy of gender balance, the college provides facilities like separate common rooms for girls and boys. Girl's common room has one sanitary Napkin Vending Machine and incinerator for girl students and female staff. There is 24 hours security in the campus. The Campus has 34 CCTV cameras fixed at various locations and footage is monitored.

Anti- Ragging Cell, Discipline Committee, Grievances Redressal cell, Women Development Cell play important role in generating awareness and addressing gender related issues

The activities under women development cell are as follows: -

1. Self Defence workshops were conducted twice a year 189 students were benefited.

2. The ICC and Women Development Cell celebrated the prevention of Gender Discrimination against Women Pakwada from 30th November 2022 to 2nd December 2022 by screening movies in different languages like Hindi ,Marathi and English. 184 students were benefited.

3. WDC along with the Majlis an NGO conducted an event "EXPRESSION" Intra-college verbal & non-verbal competition on "Violence on Loved ones is not Love: It is abuse and it is a Crime" on 23rd Feb. 2023. A total number of 75 students attended the programme.

4. Women's Day was celebrated on 8th March 2023.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://shailendradegreecollege.in/NAAC4/C7/7.1.1/internal%20complaints%20committee.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://shailendradegreecollege.in/NAAC4/C7/7.1.1/7.1.1.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

"Recycle the waste, save energy, conserve resources and preserve the nature of the world" is the slogan we strictly follow while deals with waste.

1. The college has a vermicomposting Project with 2.30 x1x0.4 cubic m shed with 6 working composting pits. Vermicompost from the compost pits was harvested on 22 nd and 23 rd December, 2022. 50 sacks (around 500kg) of compost was harvested. The harvested compost was used in the butterfly garden, other garden area of the campus and for plantation. The compost pits are then reactivated on 7th and 10th January, 2023.
2. Instead of flex banners which are plastic coconut leaves are used to write environmental slogans.
3. E-waste collection drive was conducted on 9th March 2023 by our NSS unit.
4. Paper bag making and distribution was conducted throughout the year and 5000 paper bags were distributed by NSS unit.
5. In the office and exam result preparation we always make it a point that both side of the pages are used. Waste pages are always used for rough work before selling them for recycling. The college sells office used papers for recycling. Confidential waste papers and exam pares are first processed by shredder machine and then sell for recycling.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **C. Any 2 of the above**

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

B. Any 3 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has constituted a BC Cell as per the University guidelines for catering to the needs and problem of student, teaching, and non-teaching staff belonging to the SC,ST,NT,VJDT,OBC and SBC categories. College follows the reservation norms prescribed by the Government of Maharashtra and University of Mumbai while

giving admission to all courses. In the academic year 2022-23 97 students have received the benefits of various scholarships programmes.

Cultural Committee in the college attempts to promote diverse cultural values and traditions. committee organized a Garba Function on Tuesday, 4th October, 2022 to celebrate Navarathri. 522 students had participated. Students celebrated Boliwood day and Traditional DAY ON 27TH AND 28TH MARCH 2023. Christmas Tree was prepared on 24th December.

The activities of Marathi Waghmay Mandal is an example of linguistic inclusiveness. Ashadi Ekadashi was celebrated. Marathi Basha Divas was celebrated on the birth anniversary of the Jnanapith Award winner Vishnu Vaman Shirwadkar, popularly known by his pen name, Kusumagraj, a Marathi poet, playwright, novelist and short story writer, who wrote of freedom, justice and emancipation of the deprived. 52 students participated.

Students are allowed to give their examination in either English or Marathi.

In the magazine articles in various languages English, Hindi and Marathi are included.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- IQAC and dept. of commerce has organised a seminar on Intellectual Property Right. Foundation Course Syllabus of all the Programms contains the topics Human rights, consumer Rights, Environmental concerns, Ecology, understanding Stress and Conflict and managing stress and Conflict in Contemporary Society.
- Prospectus contains our Mission , Vision, all the information about various courses conducted in our college, Fee structure, college rules and regulations, various committees etc. Right to Information Manual is uploaded in the website and contains

duties and rules for teaching and non-teaching staff.

- We have a functional website shailendradegreecollege.in which displays all the information about the college, activities conducted by the college, etc.
- Department of economics had conducted an add on course of 30 hours in "Human Values for Happiness and Balanced Society" for the academic year 2022-23. Ms. Rohini Chaudhari was the resource person for the course. 15 students benefitted from the course.
- During Aroma Festival department of Economics has conducted a competition "Make the Difference" on 24th September, 2022. The learning outcome of the activity is to sensitize students to social issues for their holistic development. Students also gained a unique sense of purpose through community services and learned how society works.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://shailendradegreecollege.in/NAAC4/C7/7.1.9/Links.pdf |
| Any other relevant information | http://shailendradegreecollege.in/NAAC4/C7/7.1.9/Huma_values.pdf |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate the values and patriotism in our young minds we celebrate the national festivals like Independence Day, Republic Day, and Teacher's Day.

A flag rally was on 15th August, 2022 to celebrate 'Azadi Ka Amrut Mahotsav' More than 150 students participated in the event. Various police personals addressed the students on the occasion.

NSS volunteers took part in the Shiv Swaraj Day which was celebrated online on 6th June,

Celebration of International Yoga Day: Students participated in the 7 days International Yoga Day workshop which culminated in the celebration of International yoga day on 21st June, 2022.

Celebration of Gandhi Jayanthi: On 2nd October, 2022 around 30 students attended Bhajan Sandhya on the online platform.

Celebration of Birth Anniversary of late Dr. A. P. J. Abdul Kalam. 'Reading Inspirational Day' was celebrated by Library on 15th October 2022.

Marathi Literary Association: Marathi Bhasha Diwas and Birth Anniversary of Kusumagraj was celebrated on 26th February 2023. On that day students wrote poems and recited their self-created poems.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

1. Title: 'Aroma 2022-23 Talent in Our DNA' intra collegiate competition
2. Objectives: To develop various types of skills in the students
3. The Context: In traditional teaching more importance is given to acquiring knowledge than developing skills.
4. The Practice: Experts from various fields are invited and they gave training to the students. Then 19 competitions were conducted.
5. Evidence of Success: Students were able to develop various skills in fields like IT, Accounts, Maths etc.
6. Problem encounters and Recourses: Time management, group dynamics, student counselling.

Practice 2

1. Title: Instalment facility, Scholarships, free ships, arranging financial help to students from various organization.
2. Objectives: To make available financial assistance to needy students to continue their education.
3. The Context: Most of our students are first generation learners
4. The Practice: Instalment facility was given to students. Scholarships are made available to the students.
5. Evidence of Success: 134 students were benefited with an amount of Rs. 2783798 from the Government SCHOLARSHIP .Rs. 15065 was given to the needy students from student Aid Fund. 50 students were benefited with an amount of Rs.2,17,575.00 by NGO.
6. Problem encounters and Recourses: In case of scholarship, when

students don't have all documents the amount was not sanctioned .

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://shailendradegreecollege.in/Aroma.html |
| Any other relevant information | https://shailendradegreecollege.in/NAAC4/C7/7.2.1/7.2.1.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We teach the students to respect ecosystem services and the importance of sustainable environment. We believe that conserving ecosystem services are critical to sustainable development of a nation.

We have a working vermicomposting project with a 2.30 × 1 × 0.4 cubic m shed with 6 working composting pits. In the year 2022-23 50 sacks of compost was harvested and used in the butterfly Garden and plants in the entire campus area. The compost pits were reactivated and sale of compost was done. Members of Nature Club helped Ambika Yoga Kutir at Kelwe to start a vermicompost project.

Butterfly garden project is another initiative undertaken to protect biodiversity. It is designed to create an environment that attracts butterflies. Caterpillar host plant and nectar plants for adult butterflies are selected and planted in the garden. This small garden we use to educate our students about ecosystem services which we always neglect.

Solar Energy : To reduce the electricity bills and as a step towards reducing carbon footprint, the college Solar Photo Voltaic Grid Connected Roof Top System is installed in April 2018. Our success story proves that Rs. 13,09,056 was saved so far. Even all the light fittings have been replaced by LED lights.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has well planned, structured and formal execution of the University of Mumbai curriculum to which it is affiliated and uses both traditional "chalk and talk " method as well as modern ICT classroom teaching methods such as Smart Board, Power Point presentations etc. Regular assessments of the students are carried out through periodic semester examinations and through practical tests, viva-voce etc. which helps in academic value-addition of the students. Besides this education is imparted through innovative teaching methods of curriculum delivery such as guest lectures, workshops, seminars, quiz, industrial visits and visits to areas of historical importance . These plans enlightens the students of various curricular, co-curricular and extra-curricular activities at the college level.

Diagnostic tests helps in identifying weaker students .They are offered remedial and extra coaching classes to improve their academic performance. Coaching for CA Foundation was provided to the students desirous of pursuing CA profession.

The college library is fully computerized with the implementation of SOUL 2.0 library software of INFLIBNET. It has subscribed to N-List project of INFLIBNET which has a collection of 6,000e-journals and 31,35,000 e-books for teachers and also for the students. Online lectures of teachers are stored in the library repository

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://shailendradegreecollege.in/NAAC3/C1/AQAR22-23/1.1.1_Additional.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institution covers various

activities to be conducted by various Departments, Committees and Extension activities.

The college conducts diagnostic test to identify academically weak students/slow learners as well as advanced learners. The slow learners are provided with remedial coaching to motivate and to improve their academic performance. Advanced learners are encouraged to pursue professional courses such as CA, CMA, CS , MBA etc. A guidance session for students interested in pursuing MBA after graduation was organised. Coaching for CA Foundation was provided to the students desirous of pursuing CA profession.

The college has a system of Continuous Internal Evaluation (CIE) for all the courses across all programmes. The academic calendar provides for structured Continuous Internal Evaluation (CIE). Study tour to places of historical importance was conducted in the state of Karnataka.

In order to facilitate employment for the students Campus Interviews by ICICI Prudential Life Insurance , ICICI Lombard General Insurance and Kotak Mahindra Life Insurance were conducted. 130 hours of Training cum Placement program on Retail Management of Bajaj Finserv. 80 hours of Training program was conducted and 16 students got placed in various organisations.

Programs on Careers in Aviation sector and Careers abroad were conducted

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://shailendradegreecollege.in/NAAC3/C1/AQAR22-23/1.1.1_Additional.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

A. All of the above

| | |
|---|---------------------------|
| process of the affiliating University | |
| File Description | Documents |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |
| 1.2 - Academic Flexibility | |
| 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented | |
| 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented | |
| 21 | |
| File Description | Documents |
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |
| 1.2.2 - Number of Add on /Certificate programs offered during the year | |
| 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template) | |
| 21 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |
| 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year | |
| 588 | |

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College keenly monitors gender sensitivity, environment consciousness , adherence to Human Values and Professional Ethics through various curricular , co-curricular and extra-curricular activities. This monitoring enlightens the students about the egalitarian principles of equality, human rights , socio-economic justice , environmental protection etc

Gender

Various courses sensitize the students of Gender related issues

The "Women Development Cell" conducted Workshop on Self-defence for girl students. Movies on gender related issues were shown A "Sakhi"Box is kept in the Ladies Common Room for complaints , suggestions on the part of girl students. A competition to create awareness against domestic violence was conducted.

Environment and sustainability

Several courses cover issues such as bio-diversity , sustainable development , resource conservation ,Human Development Index etc.

We have reactivation of six Vermi Compost pits.One week "Van mahotsav"was celebrated where 40 saplings were planted.

Human Values and Professional Ethics

Several course covers "Right to Information" , Consumer Rights , Business Ethics in Marketing ,Ethics and HRM, Corporate Governance, CSR, Indian Constitution etc. College conducted "Swachh Bharat Abhiyaan" and Blood Donation Camp. Sessions conducted by NGO "Anubhav Mumbai" helped the students learn various values viz.social justice,democracy, secularism gender and environmental justice etc.Book Exhibition was conducted by

the library.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

50

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://shailendradegreecollege.in/NAAC4/C2/2.7.1/2.7.1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://shailendradegreecollege.in/NAAC4/C2/2.7.1/ActionTakenReport2022-23.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

555

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

171

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As per University guideline admission to first year classes is given strictly on merit basis. Generally Students residing in and around Dahisar area applying for admission in our college and most of them are first generation learner. Slow learner and Advance learner are decided on the basis of marks scored in twelfth standard by students. College organizes many special programs for slow learners and advance learners.

Slow Learners:

1. Remedial Lectures: Remedial lectures are conducted for the slow learner.
2. Bridge cum Add-on Course in Fundamentals of Accountancy- Many students who take admission to BMS are from Arts and Science who do not have understating of fundamental of accounts. For such students Bridge lecture in Accountancy is conducted.

Advance Learners:

1. Coaching for CA Foundation Course: College conduct free coaching of CA Foundation Course for CA aspirants.
2. NISM Exam: College has sponsored 5 students' fees for NISM Exam.
3. Professional Card: Students perusing professional courses like ICAI, ICWA, ICSI etc. get special card.
4. Scholar Card from Library: College library issue Scholar Card to the SY and TY students who achieve excellence in their studies. Scholar Card facilitates students to borrow reference books from library.
5. NPTEL/Swayam: Awareness is created for various Swayam and NPTEL Courses.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1466 | 24 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning

1. 'AROMA-Talent in our DNA' 2022-23 was conducted from 20th September to 24th September 2022. 18 competitions have been conducted to give students a practical experience.

2. College has conducted 21 ADD On Courses in 2022-23

3. 50 sacks (around 500 kg.) of compost was harvested by Nature Club.

4. WDC organized workshop on Self Defense for girl students

5. HPSA screened Documentary on 'Secrets of Sinauli'.

2 Participative Learning:

1. Students display their writing abilities by writing poems, short stories, essays, articles in College magazine

2. Project presentation

3. Quiz Competition

4. Department of Commerce and Economics organized industrial

visit for Dharavi (small industries in Asia's largest slum)

5. Bank Visit and Industrial Visit were organized for the students' of Self-finance courses

6. Study Tour was organized for TYBA students

3 Problem Solving Methodologies

1. Technosphere- the Technical Atmosphere" event on event was organized.

2. Lecture on IPR was conducted by Department of Commerce

3. One Day International Conference on "International North-South Trade Corridor: India Connects Eurasia" in collaboration with Centre for Central Eurasian Studies,

4. A camp on various Identity Documents (PAN, Card, Aadhar Card, Voter Id, Passport, Domicile) was organized by DLLE students

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information technology has made academic information easily accessible at any time. The institution makes use of modern methods of teaching with ICT techniques such as Power Point presentations, educational videos, Smart boards, Google Classroom etc. The College has adequate physical and academic facilities for effective teaching and learning with 12 ICT enabled classrooms, 5 well equipped laboratories. Audio visual aids comprises of LCD Projector, LCD TV, Smart interactive boards are available. Teachers put Notes, Questions Bank, PPTs educational videos on Google Classroom. Students submit Foundation Course Project online to teachers. Project presentation and viva is conducted offline. Sometime if required teachers take online presentation and Viva of the students. Teachers are sending assignments to students and they submit it online. Students who were unable to attend lectures for them teachers has put recorded

lecture in the Library repository.

The link for recorded lectures is as follows.

<https://sites.google.com/view/sesdegreecollegelibrary/home/e-content-repository>

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During orientation lecture first year students are explained about examination rules and regulation. Academic Calendar is given in the prospectus of the college. Prospectus of college gives details of examination pattern and details of internal and external examination. College has an Examination Committee for smooth conduct of Examination and Evaluation and declaration of First and Second Year result on behalf of University. CCTV cameras are installed in the college premises including examination room.

In the self-finance courses there is one class test in each semester. In the subject of Information Technology students appear for practical examination. Syllabus for internal test is announced by teacher concerned well in advance. A student can apply for the verification, revaluation and photo copy of answer script of Internal Examination if he/she is not satisfied with the marks obtained in it. The students can get a photocopy of assessed answer book after declaration of results by paying a prescribed fee. For the first and second year students who are not able to appear for examinations due to participation in curricular or extracurricular activities or due to medical reason college conduct additional exam as per university guideline.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has an Examination Committee for smooth conduct of Examination and Evaluation and declaration of First and Second Year result on behalf of University. The college has a well-organized mechanism for redressal of examination related grievances. If a student has any grievance he/she can apply for photocopy of answer script. Students can also apply for verification and revaluation of marks. College also provides conversion of Grade into percentage on demand made by students as per University circular. Duplicate marksheets are issued to the students who have lost. College communicates to the University regarding discrepancies in University result and non-availability of marksheet on time. Students who were not satisfied with their marks applied for revaluation of answer papers and revaluation of papers has been done.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. College is affiliated to University of Mumbai. University has stated Programme Outcome and Course outcome of each Programme and Course on its website.

2. Course Outcome and Programme Outcome is also stated on College website

3. Broad objectives are included in the vision and mission of the college.

4. Whenever University revises syllabus Teachers are sent to attend workshop of Board of Studies (BOS).

5. Many teachers of our college are member of BOS and participate in syllabus framing and revision of syllabus.

6. Teachers are part of different whatsapp group of other college teachers and clarify their doubts related to syllabus.

Methods of Communication

College is affiliated to University of Mumbai. College conveys the course objectives to the students in the following ways:

A. University: The course outcomes are accessed by a link on the website of University of Mumbai www.mu.ac.in

B. College: The course outcomes of the courses are uploaded on the College website, www.shailendegreecollege.in. Stakeholders can easily access details of course outcome from website.

C. Department: Principal, HODs and Co-coordinators of Courses communicate course outcome with teachers.

D. Students: teachers discuss syllabus with students along with its outcome in the first lecture of every semester

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Before the start of the term Academic Calendar is prepared and published in Prospectus.

Details of examinations and all the co-curricular and extracurricular activities are given in it.

Programme Outcome

Programme Specific Objectives are achieved through following.

- 1) College Result: College result is higher than University average result.
- 2) Students Placements: Orientation for entrance tests is conducted. Campus interviews are held to boost placement.
- 3) Value Added Courses are conducted.
- 4) Research Development Cell: The College has Ph.D. Research Center in the faculty of Commerce. Teachers guide students for 100 marks project in the B.Com (B&I), BMS and M.Com.

Course Outcomes :

- 1.The college achieves course outcome by systematic teaching plan.
2. Remedial teaching is conducted for the in which students are weak.
3. Bridge courses and Skill based courses (Add On Courses) are conducted to improve performance of the students.
4. College provides adequate ICT facilities to teachers and

students.

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

271

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://shailendradegreecollege.in/NAAC%202022-23/C2/studentsatisfactionsurvey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created knowledge resources and facilitated its transfer through various ways:

1. The college has two Research Centers on the subjects of Business Economics and Commerce and three of our faculty members are research guides. Three of our faculty members are registered for Ph.D. degrees from the College Research Centre.

One Ph.D. student has submitted her thesis from the College Research Centre this year.

2. An Intra-collegiate Aroma -Talent in our DNA competition was conducted from 20th September to 24th September 2023. All 18 competitions were organized with an innovative approach.

3. A workshop on SWAYAM /NPTEL was conducted to create awareness for digital courses.

4. A guest lecture on Behavioural Economics was conducted for students to understand a new branch of economics where they can pursue career and research.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is committed to the neighbourhood community and working constantly through various programmes conducted in the year 22-23.

Under Swacchha Bharat Abhiyaan, the cleaning of public places in the adopted area like Shailendra Nagar was also undertaken. The message of Reduce-Reuse-Recycle was conveyed to the people during this activity. Students celebrated Independence and Republic Day at the Shailendra Society ground and displayed patriotism in the nearby area.

A flag rally was conducted on 15th August 2022 to celebrate the 'Azadi ka Amrut Mahotsav' in the Dahisar area. Volunteers assisted Dahisar Police Station with Crowd Management during Ganesh Visarjan. The College participated in the Coastal Cleanup Drive and participated in the Blood Donation Drive conducted at Borivali Railway Station. To mark the birth anniversary of Father of Nation the volunteers participated in Bhajan Sandhya. Volunteers participated in the Vishwa Marathi Sammelan organized by the State Government. Students created an awareness drive related to road safety in the Dahisar area. To help the community a Collection Drive for the relief work for the victims of Appapada in Malad was conducted. Under the 'Student Assistance Project' volunteers assisted children studying in 'Abhyasikas' in the socially marginalized areas around Borivali and Dahisar.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1724

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

33

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus of College is 1.1155 acres. College has adequate physical and academic facilities as per the norms of Mumbai University to run different programs.

College follows a shift system to put available premises to optimum use.

There are 19 classrooms, out of which eight classrooms are equipped with Smart board and 14 classrooms have LCD Projectors and one classroom is having LCD TV. Online admission software, Result Software and Learning Management System were purchased. There are six computer laboratories with 142 computers connected with LAN on first floor and fifth floor.

College has established fully equipped UGC Network Resource Centre under UGC grant. College has a separate Examination Room on second floor which is utilized for Centralized Assessment Programme. Library is situated on fourth floor and has an area of about 1374.08 sq.

Ladies Common Room is situated on third floor which is equipped with sofa, chairs, dressing table, sanitary napkin vending machine and an incinerator with attached toilet.

Spacious canteen facility is available at ground floor with a capacity of 100 students equipped with water cooler. Infrastructure of College is optimally utilized to conduct various activities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://shailendradegreecollege.in/Campus%20Tour.htm |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has developed adequate facilities for Sports and Cultural activities.

College has a playground of 24,000 sq. Ground is also used for conducting state level Kabaddi competition, University level Mallakhamb competition, intercollegiate competitions, social programmes, tree plantation drive and flag hoisting ceremony on Independence Day and Republic Day. A Rifle Shooting range is at the ground floor.

Gymkhana on ground floor having an area 900 sq. Prin. D. G. Samant Hall is located on ground floor having an area of 2788.60 sq. College has Multimedia Centre of an area of 903.08 sq. equipped with Computer, Projector screen and CCTV with a capacity of 100 seats.

Extension Activities Room is situated on third floor and having an area of 172.80 sq. Students' Council Room is having an area of 172.80 sq. Medical room is available on fourth floor with a facility of First Aid Kit, Bed, Stretcher, Wheel Chair and attached toilet.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://shailendradegreecollege.in/Campus%20Tour.htm |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://shailendradegreecollege.in/Campus%20Tour.htm |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.67843

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software for automation : SOUL

Version of ILMS software : SOUL 3.0. Software is compliant to international standards. The software is migrated from SOUL 2.0 to SOUL 3.0 graphical user interface in June 2022.

Nature of automation : Full

Year of augmentation : 2006 - 07

Total Collection of Library is 46,664 including 45788 Textbooks and Reference books and 876 CDs and DVDs. Library is subscribing N-

List project of INFLIBNET through which access to 6000+ e-journals, 1,64,300+ e-books through N-LIST and 6,00,000 e-books through National Digital Library can be accessed.

Library Website can be accessed at <https://sites.google.com/view/sesdegreecollegelibrary/home> and Blog at <http://sesdegreecollegelibrary.blogspot.com/>. Library is also having android application which students can download in their mobile.

Sections of Library are - • Reading Room equipped with Projector Screen, Water Cooler, free internet access, open access to books

- Periodicals display area
- E-Library equipped with six computers
- Research Centre equipped with five computers and all in one Printer and Air conditioner
- Stacking area
- Newspaper reading corner
- Circulation counter with 3 computers, Barcode printer, 2 Wireless barcode scanners and Printer
- Librarian's cabin equipped with Computer, Printer, Air conditioner.

Library services are computerized with implementation of barcode system on member card and books. Library member code in Barcode format is also printed on I-card of students. Website is having sections like E-content Repository, E-resources, tools for E-content creation, WebOPAC.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://sites.google.com/view/sesdegreecollegelibrary/home |

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.38325

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 6 computer laboratories for providing computer

education and training to students. Robotics laboratory has newly established at ground floor with 18 computers, one UPS, one MEPL interactive panel and internet connection. UGC Network Resource Center has been established to cater to needs of research and Faculty improvement. College upgrades its computer systems as and when need arises. Total 185 computers and 17 laptops are available for students and staff. A leased line from Hathway Cablenet / M/s. Balaji Enterprises is available for internet. All ICT facilities are updated periodically as per requirement.

In September 2017, five computers of latest configuration Dell Vostro 3268, Coir i5 were purchased for B.Sc. I.T. laboratory.

In November 2018, ten computers of configuration DELL Vostro Model No. 3470 Intel 8th generation core i5-8400 purchased.

In May 2019, five computers of configuration Dell Optiplex 3060 micro XCTO i5- 8400, 8 GB RAM were purchased.

In January 2020, 13 Laptops of configuration Dell Vostro 3580 8th Gen. i5 - 8265 were purchased.

In February 2020, two LCD projectors were purchased.

In March 2020, three computers of configuration Dell Vostro 3470, Ci3 - 9100U were purchased for Administrative Office.

In December 2021, one LCD projector and Tally Prime Gold Licensed version were purchased.

In March 2022, seven computers of configuration Dell Vostro 3681 - i5 were purchased.

In November 2022, 18 computers were purchased for Robotics laboratory.

In March 2023, eleven computers were purchased.

13 Raspberry Pi 2 kits were purchased

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

153

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.14582

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Funds required for maintenance purpose are allocated in the annual budget. College has 6 Computer laboratories and one Electronics laboratory. Cleaning and dusting of laboratories is undertaken by sweepers. Students get two bar-coded library cards after taking admission in Class. Library cards are printed in the library. Library provides orientation to the fresher's, two types of Book Bank facility to students, membership to ex-students. Three Library Attendants have been appointed for smooth and effective functioning of the library. Library is regularly cleaned by sweepers. A stock verification library book is conducted once in every two years. Library fees are spent on books and journals. Sports Director ensures utilization of Playground and maintenance of sports equipments of the College. Sanitary materials are regularly provided to sweepers. Annual Maintenance Contracts have been given for computer related repairs and maintenance, Fire extinguishers, Air conditioner, Reprography Machine, Copier/Offset machine and CCTV cameras. A team of sweepers have been appointed to clean the entire premises including classrooms, laboratories, library and passages. 33 Fire extinguishers and 6 buckets had been purchased placed at prominent places and refilled every year for Fire Safety. A dead Stock Verification of all laboratory equipments, Sports equipments is undertaken every year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

134

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

566

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

46

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

151

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Ms. Kaveri Chole of T.Y.B.A. was nominated as the General Secretary of the Students' Council for the academic year 2022-23 by Prin. Dr. Swati Pitale. A Fresher's Party was organized on 4th August, 2022. A long I.V. to Jaipur was organized from 15th to 20th January, 2023. The AROMA Festival was conducted from 22nd to 26th September, 2022. The Alumni Meet was held on 10th December, 2022.

In the second semester the Annual Prize Distribution Function was held on 10th March, 2023. Various color days including Chocolate Day, Traditional Day, Tie & Saree Day, etc. were celebrated from 27th to 28th March, 2023. The seven days NSS residential camp at Belkhadi village, Kaman was conducted from 16th to 22nd January, 2023. Annual Day was conducted on 7th February, 2023. A study tour of T.Y.B.A. students was organized to Karnataka from 17th to 23rd February, 2023. The 'Indoor Games' for students were conducted on 23rd & 24th December, 2022 and Outdoor games were held from 19th to 22nd December, 2022.

Overall, the Student's Council played an important role in organizing all the functions held this year. They are playing a

vital role in the upcoming NAAC preparation as well.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We dont have a registered Alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|----------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|----------------------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Transforming dreams into reality by harnessing the potential to create an intellectually aspiring, emotionally and socially binding environment.

Mission: "Prajvalito Dnyanmaya Pradip"

Shailendra Education Society was established on 31st March, 1976. It has been registered under the Society Registration Act 1860 vide No. BOM/122/1976/GB/BSD and also under the Public Trust Act 1950 vide No.F3962 Mumbai. The Society established Shailendra Education Society's Arts, Commerce and Science College in 1994.

Governance

1. The Governing body of the college focuses on keeping the organizational structures and activities in the direction towards its Vision statement. The Principal is the Chairperson of all the administrative and academic undertaking.

2. The Managing Committee is the apex body of Shailendra Education Society under which the College performs its functions.

3. The College Development Committee (CDC) functions as the primary executive body, endorsed with all academic, administrative and financial responsibilities. It comprises of some members of the Managing Committee, Principal and representatives from industry, social service, teaching staff, non-teaching staff, students and alumni.

4. All academic and administrative decisions are implemented through the IQAC.

5. The Office Superintendent supervises the administrative affairs of the college assisted by the non-teaching staff.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://shailendradegreecollege.in/VisionMission.htm |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the head of the institution and an attempt has been made to keep the administration decentralized. The Self-financed wing has Co-coordinators who are responsible for the smooth functioning of the courses. There is also a Coordinator for the M.Com and the M.Sc.IT. Programme. The office administration is headed by an Office Superintendent under who are Head clerk, Senior Clerk, two Junior clerks, Laboratory attendants, class IV Staff and Sweepers. There is a Librarian to cater to the library section of the college. The Principal holds regular meetings with the Teaching and Non-Teaching Staff. It helps in involving all the stake holders and valuing their suggestions for the progress of the college. The college has its faith in the decentralization of administration. It continuous to follows the following Standard procedure for organizing any event.

1. It starts with conception and deliberation of the idea at the college IQAC and department level.
2. It is then presented to the CDC for its approval. The approval for the event is obtained ensuring accountability.
3. After that detailed deliberations are held to assign responsibilities by distribute the work among staff members.
4. The Principal conducts timely meetings to ensure the progress of the work.
5. After the completion of event a report is submitted to the Principal for future analysis and references. It also ensures accountability towards the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution staunchly believes in its mission to spread the light of knowledge and is committed to take the necessary steps in that direction. It is with this aim that the College has a perspective plan. The college has expanded its course list in the past years and continues to do so for the fulfillment of the aim. The College Perspective Plan is manifested in the IQAC Minutes of Meeting dated 3rd October 2020. The plan covers the period from 2020-21 till 2024-25. The following are the key focus points of the Perspective plan and the steps taken by the college in those domains.

1. To be able to launch skill- oriented courses and add-on courses.
2. To establish industry-academic linkage
3. Strengthen Placement Cell
4. Upgraded infrastructure
5. Vibrant extra-curricular activities and extension activities
6. Collaboration with NGO's
7. E-Governance and expansion of ICT tools in pedagogy
8. To strengthen Research Activities

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Academic Section of the college consists of Aided, Self-Finance and Library Section.

- Various Statutory and Ad-hoc committees are constituted which perform curricular and extracurricular activities.
- The Office Superintendent oversees the Office administration. The Office staff includes Head clerk assisted by a team of Senior and Junior Clerks.

The College follows all the rules and regulations defined by UGC, State Government and University of Mumbai for procedures involving recruitment, promotions, service matters and grievance redressal for staff and students. The employees are governed by the service rules mentioned in the Standard Code and Rules and regulations of University of Mumbai

- The Procedure of Recruitment include NOC from Joint Director, Higher Education, Approval of draft advertisement, publication of Advertisement, systematic Interview and Approval process are followed rigorously.
- Promotion of teaching staff in aided section is as per CAS. Non-teaching staff promotion is based on seniority and availability of vacant higher post.
- The college has constituted College Grievance Redressal Cell (CGRC) as per the Circular No. DSD/05/2019 of Department of Student's Development, University of Mumbai. It also has a grievance reporting portal on its website.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute believes that in the welfare of the employees lies the welfare of the institution. The college has undertaken the following welfare measures for its staff -

- 12Staff Members participated in the FDP's, Seminars and Skill Development Sessions for which they were reimbursed.
- Teachers are sent without delay for Orientation, Refresher and Short Term Courses.
- Employees Co-operative Credit Society through which he/she can avail loan facility in times of financial emergency. The credit limit of the Credit Society has been increased from Rs.3,50,000/- to Rs.7,00,000/- for Staff members.
- Advance payment of salary is done irrespective of delay in receiving salary grant from government.
- Guest lectures, Workshops have been organized for

enhancement of skills of staff members.

- Provided Fund Contribution for the Self-Finance Staff Members is provided by the college.
- Incentives are given to staff to appear for NPTEL exams.
- Diwali gifts are given to the administrative and supportive Staff.
- The college has a health room for its employees for medical emergencies.
- The college has purchased a nasal vaporizer each for its teaching and non-teaching section as a part of its post COVID-19 Care and preventive measures.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Performance Indicator (API) and Performance Based Assessment (PBA's) forms of each staff member in aided section is validated by IQAC. The API is filled in by the staff and submitted to IQAC. The IQAC calculates the score in API Category.

When the staff member is eligible for Career Advancement Scheme, the IQAC recommends the case to the University through the Principal. The promotion procedure includes verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee then forwards the case to the Joint Director, Higher Education, for Pay and Grade Fixation. The service books of teaching and non-teaching staff in aided section are regularly updated.

Student Feedback has been conducted. It is analyzed and corrective measures are undertaken for Self Finance Section.

Appraisal of Non- Teaching Staff: Confidential report of each staff member of the non-teaching section is submitted by the Office Superintendent (OS) to the Principal. The same is recorded in personal file. Currently seniority is the sole criterion for promotion of non-teaching staff. Non-Teaching Staff pay fixation is carried out as per GR. SANKIRNA/2009/(326/09) dated 7th October 2009.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has rigorously followed high auditing standards.

INTERNAL AUDIT

Audit is a continuous process where the Office Superintendent checks all vouchers and bills. He undertakes routine checking to detect errors. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Observations made by the auditor are brought to the notice of Office Superintendent and Principal of the college. After a thorough process of Internal Audit the account books are sent to the External Audit for the final approval.

EXTERNAL AUDIT

The Management has appointed S. G. REGE & CO. as an external auditor. The Audit report is discussed in the CDC meeting. All necessary audits as per the requirements of the University, UGC and Government of Maharashtra are carried out by the college periodically. In case of any discrepancy, shortcomings or lacunas the external auditors brings it to the notice of college. The auditors from the Joint Director Office, Department of Higher Education, Mumbai carry out an external audit of salary and nonsalary grants. The college has submitted its Administrative Audit to the office of Joint Director, Higher Education, Mumbai for the assessment years 2011-2012 to 2017-18.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The CDC deals with the mobilization and utilization of resources.

Fees: College follows the regulations of University with respect to the tuition fees. There is optimum utilization of the fees collected.

Funding Agencies: The IQAC explores funding schemes of various agencies like UGC, ANGC Scholarships, Government Scholarships

through MahaDBT and Freeships. Committees such as NSS, NCC, DLLE apply for funds through various schemes.

Maintenance of Accounts: The College Office scrutinizes the accounts. Separate accounts for aided course, self-financed courses are maintained by the college.

Utilization Strategies: All Committee budgets for each academic year are placed for approval in the first CDC meeting of the academic year for sanction of expenditure. Once sanctioned, the Committee can proceed with the activities.

Salary: The salary grant of Aided Section, Self Finance and M.Com Section were Rs.2,91,21,228/-, Rs.56,77,330/- and Rs. 12,07,440/- respectively for the academic year 2021-22.

Maintenance and Upgradation of Infrastructure: Adequate provisions for development of infrastructure are in place.

Library Expenditures: The library is upgraded timely. Library fees are utilized for purchasing books and journals. **UGC Grants:** These grants are utilized as per the sanctioned heads of expenditure. A separate dead stock register of equipment purchased through UGC Grants is maintained.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly in institutionalizing its best practices to upgrade quality in the academic year 2022-23. The push has been for extension of ICT infrastructure and trying to provide opportunities for the holistic development of students wherever possible. The college has continued with the various quality initiatives conducted from the previous years. It has tried to go beyond the current trends and organize innovative events in the interest of the students. A few of the highlights for the same are -

- On the Occasion of 75th anniversary of Indian Independence (Azadi ka Amrut Mahotsav), the college organised two quiz competition to mark the historic event.
- The Department of Mathematics organised a lecture on 'Workshop on Swayam - NPTEL online course' to make students aware of SWAYAM programme initiated by the Government of India, designed to achieve three cardinal principles of Education Policy.
- One day International conference on "International North-South Trade Corridor: India connects Eurasia" in collaboration with Center for Central Eurasian Studies, University of Mumbai and Russian Center for Science and Culture, Mumbai on 17th February, 2023 at J.P.Naik Bhavan, Vidyanagari, University of Mumbai.
- Career Guidance and Placement Cell (Aided) conducted a function to felicitate all campus-placed students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

the institution has a robust quality assurance system in place, with the Internal Quality Assurance Cell (IQAC) playing a central role in monitoring and enhancing the teaching-learning process. The emphasis on preparing and adhering to an Academic Calendar ensures transparency and organization in the academic schedule, benefiting both students and faculty. Moreover, the inclusion of various events such as orientation programs for new students demonstrates a commitment to ensuring that students are well-informed about the institute's values, educational approach, and available resources. This proactive approach not only helps students adjust better to their new environment but also fosters a sense of belonging and community within the institute.

Feedback-Implementing a feedback system for students to evaluate teachers is a commendable practice that fosters transparency and accountability within the institution. By soliciting input from

students on various aspects of teaching, such as methodologies, course delivery, and attitude, the institution gains valuable insights into the effectiveness of its teaching staff. Implementing a feedback system for students to evaluate teachers is a commendable practice that fosters transparency and accountability within the institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://shailendradegreecollege.in/IQAC.html |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To create policy of gender balance, the college provides facilities like separate common rooms for girls and boys. Girl's

common room has one sanitary Napkin Vending Machine and incinerator for girl students and female staff. There is 24 hours security in the campus. The Campus has 34 CCTV cameras fixed at various locations and footage is monitored.

Anti- Ragging Cell, Discipline Committee, Grievances Redressal cell, Women Development Cell play important role in generating awareness and addressing gender related issues

The activities under women development cell are as follows: -

1. Self Defence workshops were conducted twice a year 189 students were benefited.
2. The ICC and Women Development Cell celebrated the prevention of Gender Discrimination against Women Pakwada from 30th November 2022 to 2nd December 2022 by screening movies in different languages like Hindi ,Marathi and English. 184 students were benefited.
3. WDC along with the Majlis an NGO conducted an event "EXPRESSION" Intra-college verbal & non-verbal competition on "Violence on Loved ones is not Love: It is abuse and it is a Crime" on 23rd Feb. 2023. A total number of 75 students attended the programme.
4. Women's Day was celebrated on 8th March 2023.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://shailendradegreecollege.in/NAAC4/C7/7.1.1/internal%20complaints%20committee.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://shailendradegreecollege.in/NAAC4/C7/7.1.1/7.1.1.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

C. Any 2 of the above

power efficient equipment

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

"Recycle the waste, save energy, conserve resources and preserve the nature of the world" is the slogan we strictly follow while deals with waste.

1. The college has a vermicomposting Project with 2.30 x1x0.4 cubic m shed with 6 working composting pits. Vermicompost from the compost pits was harvested on 22 nd and 23 rd December, 2022. 50 sacks (around 500kg) of compost was harvested. The harvested compost was used in the butterfly garden, other garden area of the campus and for plantation. The compost pits are then reactivated on 7th and 10th January, 2023.
2. Instead of flex banners which are plastic coconut leaves are used to write environmental slogans.
3. E-waste collection drive was conducted on 9th March 2023 by our NSS unit.
4. Paper bag making and distribution was conducted throughout the year and 5000 paper bags were distributed by NSS unit.
5. In the office and exam result preparation we always make it a point that both side of the pages are used. Waste pages are always used for rough work before selling them for recycling. The college sells office used papers for recycling. Confidential waste papers and exam pares are first processed by shredder machine and then sell for recycling.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| | |
|---|------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | E. None of the above |
| File Description | Documents |
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping | C. Any 2 of the above |
| File Description | Documents |
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | C. Any 2 of the above |
| | |

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has constituted a BC Cell as per the University guidelines for catering to the needs and problem of student, teaching, and non-teaching staff belonging to the SC,ST,NT,VJDT,OBC and SBC categories. College follows the reservation norms prescribed by the Government of Maharashtra and

University of Mumbai while giving admission to all courses. In the academic year 2022-23 97 students have received the benefits of various scholarships programmes.

Cultural Committee in the college attempts to promote diverse cultural values and traditions. committee organized a Garba Function on Tuesday, 4th October, 2022 to celebrate Navarathri. 522 students had participated. Students celebrated Boliwood day and Traditional DAY ON 27TH AND 28TH MARCH 2023. Christmas Tree was prepared on 24th December.

The activities of Marathi Waghmay Mandal is an example of linguistic inclusiveness. Ashadi Ekadashi was celebrated. Marathi Basha Divas was celebrated on the birth anniversary of the Jnanapith Award winner Vishn? V?man Shirw?dkar, popularly known by his pen name, Kusum?graj, a Marathi poet, playwright, novelist and short story writer, who wrote of freedom, justice and emancipation of the deprived. 52 students participated.

Students are allowed to give their examination in either English or Marathi.

In the magazine articles in various languages English, Hindi and Marathi are included.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- IQAC and dept. of commerce has organised a seminar on Intellectual Property Right. Foundation Course Syllabus of all the Programms contains the topics Human rights, consumer Rights, Environmental concerns, Ecology, understanding Stress and Conflict and managing stress and Conflict in Contemporary Society.
- Prospectus contains our Mission , Vision, all the information about various courses conducted in our college, Fee structure, college rules and regulations, various committees etc. Right to Information Manual is uploaded in

the website and contains duties and rules for teaching and non-teaching staff.

- We have a functional website shailendradegreecollege.in which displays all the information about the college, activities conducted by the college, etc.
- Department of economics had conducted an add on course of 30 hours in "Human Values for Happiness and Balanced Society" for the academic year 2022-23. Ms. Rohini Chaudhari was the resource person for the course. 15 students benefitted from the course.
- During Aroma Festival department of Economics has conducted a competition "Make the Difference" on 24th September, 2022. The learning outcome of the activity is to sensitize students to social issues for their holistic development. Students also gained a unique sense of purpose through community services and learned how society works.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://shailendradegreecollege.in/NAAC4/C7/7.1.9/Links.pdf |
| Any other relevant information | http://shailendradegreecollege.in/NAAC4/C7/7.1.9/Huma values.pdf |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate the values and patriotism in our young minds we celebrate the national festivals like Independence Day, Republic Day, and Teacher's Day.

A flag rally was on 15th August, 2022 to celebrate 'Azadi Ka Amrut Mahotsav' More than 150 students participated in the event. Various police personals addressed the students on the occasion.

NSS volunteers took part in the Shiv Swaraj Day which was celebrated online on 6th June,

Celebration of International Yoga Day: Students participated in the 7 days International Yoga Day workshop which culminated in the celebration of International yoga day on 21st June, 2022.

Celebration of Gandhi Jayanthi: On 2nd October, 2022 around 30 students attended Bhajan Sandhya on the online platform.

Celebration of Birth Anniversary of late Dr. A. P. J. Abdul Kalam. 'Reading Inspirational Day' was celebrated by Library on 15th October 2022.

Marathi Literary Association: Marathi Bhasha Diwas and Birth Anniversary of Kusumagraj was celebrated on 26th February 2023. On that day students wrote poems and recited their self-created poems.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

1. Title: 'Aroma 2022-23 Talent in Our DNA' intra collegiate competition
2. Objectives: To develop various types of skills in the students
3. The Context: In traditional teaching more importance is given to acquiring knowledge than developing skills.
4. The Practice: Experts from various fields are invited and they gave training to the students. Then 19 competitions were conducted.
5. Evidence of Success: Students were able to develop various skills in fields like IT, Accounts, Maths etc.
6. Problem encounters and Recourses: Time management, group dynamics, student counselling.

Practice 2

1. Title: Instalment facility, Scholarships, free ships, arranging financial help to students from various organization.
2. Objectives: To make available financial assistance to needy students to continue their education.
3. The Context: Most of our students are first generation learners
4. The Practice: Instalment facility was given to students. Scholarships are made available to the students.
5. Evidence of Success: 134 students were benefited with an amount of Rs. 2783798 from the Government SCHOLARSHIP .Rs. 15065 was given to the needy students from student Aid Fund. 50 students were benefited with an amount of Rs.2,17,575.00

by NGO.

6. Problem encounters and Recourses: In case of scholarship, when students don't have all documents the amount was not sanctioned .

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://shailendradegreecollege.in/Aroma.html |
| Any other relevant information | https://shailendradegreecollege.in/NAAC4/C7/7.2.1/7.2.1.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We teach the students to respect ecosystem services and the importance of sustainable environment. We believe that conserving ecosystem services are critical to sustainable development of a nation.

We have a working vermicomposting project with a 2.30 x1x0.4 cubic m shed with 6 working composting pits. In the year 2022-23 50 sacks of compost was harvested and used in the butterfly Garden and plants in the entire campus area. The compost pits were reactivated and sale of compost was done. Members of Nature Club helped Ambika Yoga Kutir at Kelwe to start a vermicompost project.

Butterfly garden project is another initiative undertaken to protect biodiversity. It is designed to create an environment that attracts butterflies. Caterpillar host plant and nectar plants for adult butterflies are selected and planted in the garden. This small garden we use to educate our students about ecosystem services which we always neglect.

Solar Energy :To reduce the electricity bills and as a step towards reducing carbon footprint, the college Solar Photovoltaic Grid Connected Roof Top System is installed in April 2018. Our success story proves that Rs. 13,09,056 was saved so far. Even all the light fittings have been replaced by LED lights.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

| |
|---|
| 7.3.2 - Plan of action for the next academic year |
| <p>i. To take LMS.</p> <p>ii. To introduce OBE for students.</p> <p>iii. To guide students for competitive exams.</p> <p>iv. To provide training for students for study abroad.</p> |



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

| | | |
|--|--------------------------------|---|
| 1.Name of the Institution | | SHAILENDRA EDUCATION SOCIETY'S ARTS, COMMERCE AND SCIENCE COLLEGE |
| • Name of the Head of the institution | Dr. Swati Pitale | |
| • Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| • Phone no./Alternate phone no. | 022-28960768 | |
| • Mobile no | 9869571492 | |
| • Registered e-mail | sha_deg_col@yahoo.co.in | |
| • Alternate e-mail | swati.pitale@gmail.com | |
| • Address | Shailendra Nagar, Dahisar (E.) | |
| • City/Town | Mumbai | |
| • State/UT | Maharashtra | |
| • Pin Code | 400068 | |
| 2.Institutional status | | |
| • Affiliated /Constituent | Affiliated | |
| • Type of Institution | Co-education | |
| • Location | Urban | |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | Grants-in aid | | | | |
| • Name of the Affiliating University | University of Mumbai | | | | |
| • Name of the IQAC Coordinator | Dr. Shraddha Shukla | | | | |
| • Phone No. | 02228489664 | | | | |
| • Alternate phone No. | 9967127291 | | | | |
| • Mobile | 9967127291 | | | | |
| • IQAC e-mail address | sha_deg_col@yahoo.co.in | | | | |
| • Alternate Email address | drshuklashraddha@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | http://shailendradegreecollege.in/Documents/AQAR/AQAR2020-21.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://shailendradegreecollege.in/Documents/2021-22/Academic%20Calendar%202021-22.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B+ | N.A. | 2004 | 16/02/2004 | 15/02/2009 |
| Cycle 2 | B | 2.92 | 2012 | 10/03/2012 | 09/03/2017 |
| Cycle 3 | B++ | 2.98 | 2020 | 04/05/2020 | 03/05/2025 |
| 6.Date of Establishment of IQAC | 25/08/2004 | | | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Nil | Nil | Nil | Nil | Nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes | | | | |

| | | |
|--|---------------------------|--|
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File | |
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> • If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| 1.MoU signed with IMC and TNSIF for enhancement of employability of students, to conduct employability training, career counselling sessions and job placement for students. | | |
| 2.MoU signed with Therco on 20th April 2022 for complete e-waste management. | | |
| 3.Conducting workshop, seminars for upgrading research skills in staff. | | |
| 4.College keeps on upgrading infrastructure in terms of IT, projectors etc. | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| Enhancing environmental friendliness | MoU signed with Therco on 20th April 2022 for complete e-waste management. Composting pits are managed on regular basis. Green audit is conducted |
| supporting advanced learners | Add-on course on Basics of Management is conducted for students aspiring for MBA. |
| Upgradation of IT | 5 computers with latest configuration was purchased for BSc.IT Lab, 1 computer for office administration and 1 for Principal office. |
| supporting financial weak students | Financial assistance is provided to needy students through Student aid fund |
| Students enrichment activities | Seminars, workshops, guest lectures, capacity building programs are arranged for students. Various internship opportunities are provided to students |
| Encouraging research | Five day online workshop on Research Methodology was organized from 1st Feb 2022 to 5th Feb 2022. Six day online workshop on Minor and Major Research was organized from 4th April 2022 to 9th April 2022. |
| 13. Whether the AQAR was placed before statutory body? | No |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| Nil | Nil |

| | |
|--|--------------------|
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2021-22 | 21/12/2022 |
| 15. Multidisciplinary / interdisciplinary | |
| College has 20 add on courses and 2 value added courses which are open for all students across all streams. | |
| 16. Academic bank of credits (ABC): | |
| Students were briefed about Concept of Academic Bank of Credits so that they can assess academic details anytime. Students were briefed about the importance of digital locker. Students were helped in registration of ABC ID and the details for the same were sent to University of Mumbai. | |
| 17. Skill development: | |
| 20 add-on courses are conducted for students to enhance industry oriented skills in them. | |
| 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) | |
| Students are taught by using combination of different languages like English, Marathi, Hindi so that it becomes easy for students to understand the concepts. | |
| 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE): | |
| | |
| 20. Distance education/online education: | |
| Blended learning methods of online and offline were used to impart knowledge to students. Some of Add-On courses were conducted in online manner. | |

Extended Profile

1. Programme

1.1 280

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 **1410**

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 **680**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 **437**

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1 **24**

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 **24**

Number of sanctioned posts during the year

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 280 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 1410 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|-----|
| 2.2 | 680 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 437 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|--|----|
| 3.1 | 24 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|----|
| 3.2 | 24 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

4.Institution

| | |
|---|-------|
| 4.1 | 19 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 66.27 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 133 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has well planned, structured and formal execution of the University of Mumbai curriculum to which it is affiliated and uses both traditional "chalk and talk " method as well as modern ICT classroom teaching methods such as Smart Board, Power Point presentations etc. Regular assessments of the students are carried out through periodic semester examinations and through practical tests, viva-voce etc. which helps in academic value-addition of the students. Besides this education is imparted through innovative teaching methods of curriculum delivery such as guest lectures, workshops, seminars, quiz, industrial visits and visits to areas of historical importance apart from regular lecture sessions.

Guest lectures, Add-on courses, Bridge courses and even the remedial coaching were conducted in a hybrid mode i.e partially online and offline format

Diagnostic tests help in identifying academically weak students who are offered remedial and extra coaching classes to improve their academic performance.

The college library is fully computerized with the implementation of SOUL 2.0 library software of INFLIBNET. Besides this college library has huge collection of books and journals. Online lectures of teachers are uploaded and stored in the library repository.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://www.shailendradegreecollege.in/NAAC3/C1/1.1.1Additional.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institution covers various activities to be conducted by various Departments, Committees and Extension activities.

The college conducts diagnostic test to identify academically weak students/slow learners as well as advanced learners. The slow learners are provided with remedial coaching to motivate to improve their academic performance. Advanced learners are encouraged to pursue professional courses such as CA, CMA, CS , MBA etc

The college has a system of Continuous Internal Evaluation (CIE) for all the courses across all programmes. The academic calendar provides for structured Continuous Internal Evaluation (CIE).

In order to facilitate employment for the students Online Campus Interviews by ICICI Prudential and Philip Capital were conducted. Off- Campus recruitment drive was organized by TCS for the students.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://www.shailendradegreecollege.in/NAAC3/C1/1.1.2/1.1.2_Additional.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

470

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College keenly monitors gender sensitivity, environment consciousness , adherence to Human Values and Professional Ethics through various curricular , co-curricular and extra-curricular activities.

Gender

In the Political Science syllabus, Gender with reference to Political participation in India is included.

The "Women Development Cell" conducts various programmes for women empowerment..

Environment and sustainability

Environmental Studies and Foundation Course courses covers various

environmental issues such as bio-diversity , sustainable development , resource conservation ,Human Development Index and Biotechnology and Genetic Engineering and Nanotechnology etc.

We reactivated six Vermi Compost pits every year. We have replaced regular lights with LED lights which are environment-friendly. We have solar panels installed on our terrace which results in reduction of the electric bill. Nature Club conducted sale of compost and saplings creating awareness about organic manure and love for nature.

Human Values and Professional Ethics

Political science and Foundation Course course covers "Right to Information"(RTI). Advertising students learn about ethical and social issues in advertising. Some B.M.S courses cover Business Ethics ,Corporate Governance and CSR M.Com programme syllabus includes Business Ethics. Some courses includes the basics of Indian Constitution.

Our Library celebrated "Reading Inspiration Day"and "International Women's Day" . NSS conducted several lectures on various issues such as social justice , democracy & secularism ,scientific temper and environment justice.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

45

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://shailendradegreecollege.in/NAAC3/C2/2.7.1/Syllabus%20feedback%202021-22.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| | |
|---|---|
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://shailendradegreecollege.in/NAAC3/C2/2.7.1/Syllabus%20feedback%202021-22.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

587

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

151

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students residing in and around Dahisar area apply for admission in our college and most of them are first generation learner. As

per University guideline admission to first year classes is given strictly on merit basis. Diagnostic test is conducted for the first year students to identify slow learner and advance learner. College organizes many special programs for slow learners and advance learners.

Slow Learners:

- **Bridge/Add-on Course-** Many students who take admission to BMS are from Arts and Science who do not have understating of fundamental of accounts. For such students Bridge lecture in Accountancy is conducted.

Advance Learners:

1. **Professional Card:** Students perusing professional courses like ICAI, ICWA, ICSI etc. get special card.
2. **Scholar Card from Library:** College library issue Scholar Card to the SY and TY students who achieve excellence in their studies.

Scholar Card facilitates students to borrow reference books from library.

1. **NPTEL/Swayam:** Awareness is created for various Swayam and NPTEL Courses.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1410 | 23 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

1 Experiential Learning

1. 'AROMA-Talent in our DNA' 2021-22 was conducted from 8th to 12th March. 19 competitions has been conducted to give students a practical experience.
2. College conducted 20 Add On Courses for skill development and enhancing employability of students
3. A session on "How to crack Banking, SSC and Railway exams" was conducted on 23rd October, 2021.
4. 50 sacks of compost was harvested by Nature Club.
5. WDC organized workshop on Home Fire Safety and LPG Safety 21st December 2021.
6. HPSA organized a Documentary Screening The Documentary, 'Secrets of Sinauli' was screened.

2 Participative Learning:

1. Students display their writing abilities by writing poem, short stories, essays, articles in College magazine
2. Project presentation of students are taken.
3. Quiz Competition
4. A Panel Discussion on Budget Analysis was organized by IMC.
5. 'Stock Art' an event on Stock Trading was conducted.

3 Problem Solving Methodologies

1. Technosphere- the Technical Atmosphere" event on event was organized.
2. Webinar on "Social Advertising" was organized.
3. Lecture on IPR
4. Five Day workshop on Research Methodology
5. Six Day FDP for Teachers on Minor and Major Research Project

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2021-22 due to covid pandemic college conducted online lectures for the students till February 2022. from March and April lectures has been conducted in offline mode. Teachers prepared audio Videos and PPTs and conducted online lectures.

The college conducted online lectures throughout the year by using Zoom platform. Attempts has been made that all the students including the one who had shifted to their native place had access to online teaching lectures. Students who were unable to attend online lectures for them teachers has put recorded lecture in the Library repository. The institution makes use of modern methods of teaching with ICT techniques such as Power Point presentations, educational videos, Smart boards, Google Classroom etc. The College has adequate physical and academic facilities for effective teaching and learning with 12 ICT enabled classrooms, 5 well equipped laboratories. Audio visual aids comprises of LCD Projector, LCD TV, Smart interactive boards are available.

The link for recorded lectures is as follows.

<https://sites.google.com/view/sesdegrecollegelibrary/home/e-content-repository>

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

262

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Prospectus of college gives details of examination pattern and details of internal and external examination. During orientation lecture first year students are explained about examination rules and regulation. Academic Calendar is given in the prospectus of the college. In the self-finance courses there is one class test in each semester. In the subject of Information Technology students appear for practical examination. Syllabus for internal test is announced by teacher concerned well in advance. A student can apply for the verification, revaluation and photo copy of answer script of Internal Examination if he/she is not satisfied with the marks obtained in it. The students can get a photocopy of assessed answer book after declaration of results by paying a prescribed fee. For the first and second year students who are not able to appear for examinations due to participation in curricular or extracurricular activities or due to medical reason college conduct additional exam as per university guideline.

College has an Examination Committee for smooth conduct of Examination and Evaluation and declaration of First and Second Year result on behalf of University. CCTV cameras are installed in the college premises including examination room.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If a student has any grievance he/she can apply for photocopy of

answer script. Students can also apply for verification and revaluation of marks. The college has a well-organized mechanism for redressal of examination related grievances.

In the academic year 2021-22 due to Covid pandemic University directed colleges to conduct online examination. Only First Year Semester II and M.Com Sem. II and IV examination was conducted in offline mode in May and June 2022. Since exams were conducted online there was no revaluation of papers. Proctoring is done for conducting the exam. Student's images and movement were captured during the exam.

Teachers have been trained to conduct online exam.

As per University circular college also provides conversion of Grade into percentage on demand made by students. Duplicate mark-sheets are issued to the students who have lost. College communicates to the University regarding discrepancies in University result and non-availability of marksheet on time.

As exam was conducted offline mode for First Year Semester II and M.Com Sem. II and IV examination, students have applied for revaluation of answer papers and revaluation of papers has been done.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. University has stated Programme Outcome and Course outcome of each Programme and Course on its website.
2. Course Outcome and Programme Outcome is also stated on College website
3. Broad objectives are included in the vision and mission of the college.
4. Teachers are sent to attend workshop of Board of Studies
5. whenever University revises syllabus.
6. Many teachers of our college are member of Board of Studies and participate in syllabus framing and revision of

syllabus.

7. Teachers are part of different whatsapp group of other college teachers and clarify their doubts related to syllabus.

Methods of Communication

College is affiliated to University of Mumbai. College convey the course objectives to the students in the following ways:

A. University

The course outcomes are accessed by a link on the website of University of Mumbai www.mu.ac.in

B.College

The course outcomes of the courses are uploaded on the College website, www.shailendegreecollege.in. Stakeholders can easily access details of course outcome from college website.

C. Department

Principal, Head of Departments and Co-coordinators of Courses communicate course outcome with teachers.

D.Students

In the first lecture of every semester teachers discuss syllabus with students along with its outcome.

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Academic Calendar is prepared before the start of the term. Details of examinations and all the co-curricular and extra-

curricular activities are given in it. In the current academic year due to Covid pandemic, the activities and examinations are conducted online in the first term.

Programme Outcome

Programme Specific Objectives are achieved through following.

1)College Result

College result is higher than University average result.

2)Students Placements

Orientation for entrance tests is conducted. Campus interviews are held to boost placement.

3)Self-Employment

Value Added Courses are conducted.

4)Research Development Cell: The College has Ph.D. Research Center in the faculty of Commerce. Teachers guide students for 100 marks project in the B.Com (B&I), BMS and M.Com. This year Research Development Cell conducted five day workshop on Research Methodology. And Six Day Faculty Development Programme for Teachers on Minor and Major Research Project.

Course Outcomes :

1. The college achieves course outcome by systematic teaching plan.
2. Remedial teaching is conducted for the subject like Mathematics.
3. Bridge courses and Skill based courses are conducted to improve performance of the students in academics.
4. College provides adequate ICT facilities to teachers and students.

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

434

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://shailendradegreecollege.in/NAAC3/C2/2.7.1/final%20Students%20Satisfaction%20Survey%202021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute accommodates the requirement of Arts and Commerce stream students. In the science field, the college has extended

BSC IT to a post-graduate course i.e. MSC (IT) this year. At the same time, the college has started a new course in Bachelor of Accounting & Finance (BAF) in the year 201-22. The Institute has created knowledge resources and facilitated its transfer through various ways:

1.The college has two Research Centers on the subjects of Business Economics and Commerce and three of our own faculty members are research guides. This year two of the faculty member Ms. Rupal Dalal and Mr.Ameya Ghatge registered for Ph.D. degrees from the College Research Centre. One Ph.D. student received her Ph.D. degree & two Ph.D. students have submitted their thesis from the College Research Centre in this year.

2. An Intra-collegiate Aroma competition was conducted from 8th Mach to 12th March 2022. All 19 competitions were organized with an innovative approach.

3.. A lecture on the topic of six sigma and its application in social sciences was conducted to introduce the concept of the Quality Management Technique to students.

4. A workshop on SWAYAM /NPTEL was conducted to create awareness for digital courses.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is committed to the neighbourhood community and working constantly towards the overall development of students through various programmes conducted through different committees.

Students celebrated Independence day at the Shailendra Society ground and displayed patriotism in the nearby area. Students participated Blood Donation Drive conducted at Borivali Railway Station on 18th August 2021. Under Social Assistance activities, the volunteers conducted a Collection Drive for the relief work for Flood in the Chiplun region of the Ratnagiri district of Maharashtra. More than 200 Kg of cereals were donated by people while 8-10 bags of clothes were also collected by the NSS Unit. Volunteers assisted Dahisar Police Station with Crowd Management during Ganesh Visarjan.

Under Swacchha Bharat Abhiyaan, the cleaning of public places in the adopted area like Shailendra Nagar was also undertaken by our volunteers. The message of Reduce-Reuse-Recycle was conveyed to the people during this activity. NSS Volunteers participated in the Mohalla Committee Meeting organized by the Mumbai Police.

Under the 'Student Assistance Project' , volunteers assisted & taught nearby school children subjects like Mathematics, History, and Science in simplified language for a better understanding and discussed their problems.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

546

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

45

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus of College is 1.1155 acres. College has adequate physical and academic facilities as per the norms of Mumbai University to run different programs. College follows a shift system to put available premises to optimum use. There are 17 classrooms, out of which eight classrooms are equipped with Smart board and eleven classrooms have LCD Projectors and one classroom is having LCD TV. Online admission software was purchased. There are five computer laboratories with 127 computers connected with LAN on first floor and fifth floor. College has established fully equipped UGC Network Resource Centre with 4 computers under UGC grant. College has a separate Examination Room on second floor which is utilized for Centralized Assessment Programme. Library is situated on fourth floor and has an area of about 1374.08 sq. Ladies Common Room is situated on third floor which is equipped with sofa, chairs, dressing table, sanitary napkin vending machine and an incinerator with attached toilet. Spacious canteen facility is available at ground floor with a capacity of 100 students equipped with water cooler. Infrastructure of College is optimally utilized to conduct various activities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://shailendradegreecollege.in/Campus%20Tour.htm |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has developed adequate facilities for Sports and Cultural activities. College has a playground of 24,000 sq. Ground is also used for conducting state level Kabaddi competition, University level Mallakhamb competition, intercollegiate competitions, social programmes, tree plantation drive and flag hoisting ceremony on Independence Day and Republic Day. Gymkhana on ground floor having an area 900 sq. Prin. D. G. Samant Hall is located on ground floor having an area of 2788.60 sq. ft. College has Multimedia Centre of an area of 903.08 sq. equipped with Computer, Projector screen and

CCTV with a capacity of 100 seats. Extension Activities Room is situated on third floor and having an area of 172.80 sq. Students' Council Room is having an area of 172.80 sq. Medical room is available on fourth floor with a facility of First Aid Kit, Bed, Stretcher, Wheel Chair and attached toilet.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://shailendradegreecollege.in/Campus%20Tour.htm |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://shailendradegreecollege.in/Campus%20Tour.htm |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.68

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software for automation : SOUL Version of ILMS software 2.0.0.12. Software is compliant to international standards. Nature of automation : Full Year of augmentation : 2006 - 07

Total Collection of Library is 43921 including 37408 Textbooks and Reference books, 5270 Book Bank books, 1001 Bound volumes and 876 CDs and DVDs.

Library is subscribing N-List project of INFLIBNET through which access to 6000+ e-journals, 1,64,300+ e-books through N-LIST and 6,00,000 e-books through National Digital Library can be accessed.

Library Website can be accessed at <https://sites.google.com/view/sesdegreecollegelibrary/home> and Blog at <http://sesdegreecollegelibrary.blogspot.com/>

Sections of Library are -

- Reading Room equipped with Projector Screen, Water Cooler, free internet access, open access to books
- Periodicals display area
- E-Library equipped with six computers
- Research Centre equipped with three computers and all in one Printer and Air conditioner
- Stacking area
- Newspaper reading corner

- Circulation counter with 2 computer, Barcode printer, Wireless barcode scanner and Printer
- Librarian's cabin equipped with Computer, Printer, Air conditioner.

Library services are computerized with implementation of barcode system on member card and books. Website is having sections like E-content Repository, E-resources, tools for E-content creation, WebOPAC.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://sites.google.com/view/sesdegreecollege/library/home |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.61

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 5 computer laboratories for providing computer education and training to students. UGC Network Resource Center has been established to cater to needs of research and Faculty improvement. College upgrades its computer systems as and when need arises. Total 133 computers and 17 laptops are available for students and staff. A leased line from Hathway Cablenet is available for internet.

All ICT facilities are updated periodically as per requirement.

- In September 2017, five computers of latest configuration Dell Vostro 3268, Coir i5 were purchased for B.Sc. I.T laboratory.
- In November 2018, ten computers of configuration DELL Vostro Model No. 3470 Intel 8th generation core i5-8400 purchased.
- In May 2019, five computers of configuration Dell Optiplex 3060 micro XCTO i5- 8400, 8 GB RAM were purchased.
- In January 2020, 13 Laptops of configuration Dell Vostro 3580 8th Gen. i5 - 8265 were purchased.
- In February 2020, two LCD projectors were purchased.
- In March 2020, three computers of configuration Dell Vostro

3470, Ci3 - 9100U were purchased for Administrative Office.

- In December 2021, one LCD projector and Tally Prime Gold Licensed version were purchased.
- In March 2022, seven computers of configuration Dell Vostro 3681 - i5 were purchased.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

133

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.94

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Funds required for maintenance purpose are allocated in the annual budget. College has 5 Computer laboratories and one Electronics laboratory. Cleaning and dusting of laboratories is undertaken by sweepers. Students get two bar-coded library cards after taking admission in Class. Library cards are printed in the library. Library provides orientation to the fresher's, two types of Book Bank facility to students, membership to ex-students. Three Library Attendants have been appointed for smooth and effective functioning of the library. Library is regularly cleaned by sweepers. A stock verification library book is conducted once in every two years. Library fees are spent on books and journals. Sports Director ensures utilization of Playground and maintenance of sports equipments of the College. Sanitary materials are regularly provided to sweepers. Annual Maintenance Contracts have been given for computer related repairs and maintenance, Fire extinguishers, Air conditioner, Reprography Machine, Copier/Offset machine and CCTV cameras. A team of sweepers have been appointed to clean the entire premises including classrooms, laboratories, library and passages. 33 Fire extinguishers and 6 buckets had been purchased placed at prominent places and refilled every year for Fire Safety. A dead Stock Verification of all laboratory equipments, Sports equipments is undertaken every year.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://shailendradegreecollege.in/NAAC2/C4/4.4.2/4.4.2AMC_agencies_letter.pdf |

STUDENT SUPPORT AND PROGRESSION

| | |
|---|---------------------------|
| 5.1 - Student Support | |
| 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 13 | |
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 15 | |
| File Description | Documents |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | D. 1 of the above |

| File Description | Documents |
|---|---|
| Link to Institutional website | http://shailendradegreecollege.in/NAAC3/C1/1.2.2/addon/Addon%20Spoken%20English.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

249

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

249

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

62

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Since the Covid 19 conditions were prevalent and the college was functioning on online mode we didn't constitute a Students' Council this year. Also no guidelines were received by the

University regarding the process of constitutiong a Students' Council.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We dont have a registered Alumni Association. Inspite of this we receive a lot of monetary and non-monetary help from our Alumni. This year due to Covid 19 situation since there were no offline activities we didn't receive any contribution form the Alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|--|------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|--|------------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Transforming dreams into reality by harnessing the potential to create an intellectually aspiring, emotionally and socially binding environment.

Mission: "Prajvalito Dnyanmaya Pradip"

Shailendra Education Society was established on 31st March, 1976. It has been registered under the Society Registration Act 1860 vide No. BOM/122/1976/GB/BSO and also under the Public Trust Act 1950 vide No.F3962 Mumbai. The Society established Shailendra Education Society's Arts, Commerce and Science College in 1994.

Governance

1. The Governing body of the college focuses on keeping the organizational structures and activities in the direction towards its Vision statement. The Principal is the Chairperson of all the administrative and academic undertaking.
2. The Managing Committee is the apex body of Shailendra Education Society under which the College performs its functions.
3. The College Development Committee (CDC) functions as the primary executive body, endorsed with all academic, administrative and financial responsibilities. It comprises of some members of the Managing Committee, Principal and representatives from industry, social service, teaching staff, non-teaching staff, students and alumni.
4. All academic and administrative decisions are implemented through the IQAC.

5. The Office Superintendent supervises the administrative affairs of the college assisted by the non-teaching staff.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://shailendradegreecollege.in/VisionMission.htm |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the head of the institution and an attempt has been made to keep the administration decentralized. The selffinanced wing has Co-coordinators who are responsible for the smooth functioning of the courses. There is also a Coordinator for the M.Com and the M.Sc.IT. Programme. The office administration is headed by an Office Superintendent under who are Head clerk, Senior Clerk, two Junior clerks, Laboratory attendants, class IV Staff and Sweepers. There is a Librarian to cater to the library section of the college. The Principal holds regular meetings with the Teaching and Non-Teaching Staff. It helps in involving all the stake holders and valuing their suggestions for the progress of the college. The college has its faith in the decentralization of administration. It continuous to follows the following Standard procedure for organizing any event.

1. It starts with conception and deliberation of the idea at the college IQAC anddepartment level.

2. It is then presented to the CDC for its approval. The approval for the event is obtained ensuring accountability.

3. After that detailed deliberations are held to assign rsponsibilities by distribute the work among staff members.

4. The Principal conducts timely meetings to ensure the progress of the work.

5. After the completion of event a report is submitted to the Principal for future analysis and references. It also ensures accountability towards the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution staunchly believes in its mission to spread the light of knowledge and is committed to take the necessary steps in that direction. It is with this aim that the College has a perspective plan. The college has expanded its course list in the past years and continues to do so for the fulfillment of the aim. The College Perspective Plan is manifested in the IQAC Minutes of Meeting dated 3rd October 2020. The plan covers the period from 2020-21 till 2024-25. The following are the key focus points of the Perspective plan and the steps taken by the college in those domains.

1. To be able to launch skill- oriented courses and add-on courses.
2. To establish industry-academic linkage
3. Strengthen Placement Cell
4. Upgraded infrastructure
5. Vibrant extra-curricular activities and extension activities
6. Collaboration with NGO's
7. E-Governance and expansion of ICT tools in pedagogy
8. To strengthen Research Activities

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Academic Section of the college consists of Aided, SelfFinanced and Library Section.

- Various Statutory and Ad-hoc committees are constituted which perform curricular and extracurricular activities.
- The Office Superintendent oversees the Office administration. The Office staff includes Head clerk assisted by a team of Senior and Junior Clerks.

The college follows all the rules and regulations defined by UGC, State Government and University of Mumbai for procedures involving recruitment, promotions, service matters and grievance redressal for staff and students.

The employees are governed by the service rules mentioned in the Standard Code and Rules and regulations of University of Mumbai

- The Procedure of Recruitment include NOC from Joint Director, Higher Education, Approval of draft advertisement, publication of Advertisement, systematic Interview and Approval process are followed rigorously.
- Promotion of teaching staff in aided section is as per CAS. Non-teaching staff promotion is based on seniority and availability of vacant higher post.
- The college has constituted College Grievance Redressal Cell (CGRC) as per the Circular No. DSD/05/2019 of Department of Student's Development, University of Mumbai. It also has a grievance reporting portal on its website.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | http://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute believes that in the welfare of the employees lies the welfare of the institution. The college has undertaken the following welfare measures for its staff -

- 21 Teachers participated in the FDP's. Teachers are sent without delay for Orientation, Refresher and Short Term Courses.
- Employees Co-operative Credit Society through which he/she can avail loan facility in times of financial emergency. The credit limit of the Credit Society has been increased from Rs.3,50,000/- to Rs.7,00,000/- for Staff members.
- Advance payment of salary is done irrespective of delay in receiving salary grant from government.
- Guest lectures, Workshops have been organized for enhancement of skills of staff members.

- Provided Fund Contribution for the Self-Finance Staff Members is provided by the college.
- Incentives are given to staff to appear for NPTEL exams.
- Diwali gifts are given to the administrative and supportive Staff.
- Asst. Prof. Dr. Shraddha Shukla was felicitated with 'Best Teacher' award for the year 2019-20.
- The college has a health room for its employees for medical emergencies.
- The college has purchased a nasal vaporizer each for its teaching and non-teaching section as a part of its COVID-19 Appropriate Behavior.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Performance Indicator (API) and Performance Based Assessment (PBA's) forms of each staff member in aided section is validated by IQAC. The API is filled in by the staff and submitted to IQAC. The IQAC calculates the score in API Category. When

the staff member is eligible for Career Advancement Scheme, the IQAC recommends the case to the University through the Principal. The promotion procedure includes verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee then forwards the case to the Joint Director, Higher Education, for Pay and Grade Fixation. The service books of teaching and non-teaching staff in aided section are regularly updated.

Student Feedback has been conducted. It is analyzed and corrective measures are undertaken for Self Finance Section.

Appraisal of Non- Teaching Staff: Confidential report of each staff member of the non-teaching section is submitted by the Office Superintendent (OS) to the Principal. The same is recorded in personal file. Currently seniority is the sole criterion for promotion of non-teaching staff. Non-Teaching Staff pay fixation is carried out as per GR. SANKIRNA/2009/(326/09) dated 7th October 2009.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has rigorously followed high auditing standards. INTERNAL AUDIT Audit is a continuous process where the Office Superintendent checks all vouchers and bills. He undertakes routine checking to detect errors. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Observations made by the auditor are brought to the notice of Office Superintendent and Principal of the college. After a thorough process of Internal Audit the account books are sent to the External Audit for the final approval.

EXTERNAL AUDIT

The Management has appointed S. G. REGE & CO. as an external auditor. The Audit report is discussed in the CDC meeting. All

necessary audits as per the requirements of the University, UGC and Government of Maharashtra are carried out by the college periodically. In case of any discrepancy, shortcomings or lacunas the external auditors brings it to the notice of college. The auditors from the Joint Director Office, Department of Higher Education, Mumbai carry out an external audit of salary and nonsalary grants. The college has submitted its Administrative Audit to the office of Joint Director, Higher Education, Mumbai for the assessment years 2011-2012 to 2017-18.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The CDC deals with the mobilization and utilization of resources.

- **Fees:** College follows the regulations of University with respect to the tuition fees. There is optimum utilization of the fees collected.
- **Funding Agencies:** The IQAC explores funding schemes of various agencies like UGC, ANGC Scholarships, Government Scholarships through MahaDBT and Freeships. Committees such as NSS, NCC, DLLE apply for funds through various schemes.

- **Maintenance of Accounts:** The College Office scrutinizes the accounts. Separate accounts for aided course, self-financed courses are maintained by the college.
- **Utilization Strategies:** All Committee budgets for each academic year are placed for approval in the first CDC meeting of the academic year for sanction of expenditure. Once sanctioned, the Committee can proceed with the activities.
- **Salary:** The salary grant of Aided Section, Self Finance and M.Com Section were Rs.2,37,56,619/-, Rs.47,08,291/- and Rs. 8,03,863/- respectively for the academic year 2020-21.
- **Maintenance and Upgradation of Infrastructure:** Adequate provisions for development of infrastructure are in place.
- **Library Expenditures:** The library is upgraded timely. Library fees are utilized for purchasing books and journals.
- **UGC Grants:** These grants are utilized as per the sanctioned heads of expenditure. A separate dead stock register of equipment purchased through UGC Grants is maintained.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly in institutionalizing its best practices to upgrade quality in the academic year 2021-22. The push has been for extension of ICT infrastructure and trying to provide opportunities for the holistic development of students wherever possible. The college has continued with the various quality initiatives conducted from the previous years. A few of the highlights for the same are -

- The college has an 'Online Admission Software' so that students could initiate and complete the entire admission procedure online.
- As the pandemic shifted the mode of teaching-learning process it also shifted the mode for conducting various co-curricular and extra-curricular activities during the second wave of the pandemic.
- A session on "Career Opportunities in IT field and

Internship" was organized by Career Institute & Mani Education.

- Various sessions were conducted by the NSS as a part of imparting Value Education in the students. Sessions on the following topics were conducted under it - 1. Social Justice 2. Democracy and Secularism 3. Gender Justice 4. Scientific Temper 5. Environmental Justice.
- An innovative activity for this year was the conduction of guest lecture in collaboration with MCGM-R North Ward regarding Municipal Services in Mumbai.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has always taken the initiatives towards quality control and enhancement. With the advent of Corona Pandemic Regular Physical lectures have been transformed to Online Platform since March 2020. This continued till December 2021 after which Offline lectures resumed in the Campus. The following steps have been taken by the IQAC to bring incremental improvement the learning processes.

- The college has started to shift its teaching learning techniques to blended learning and digital teaching. Teachers make use of Power Point Presentations, Smart Classrooms and Google Classroom. Google Classroom has been used by teachers to share notes, syllabus details and academic aiding materials to all the students. With the addition of new BAF Course from the academic year 2021-22 the college has purchased and installed a LCD Projector in its classroom for the benefit of the students.
- A Five Days Online Workshop on 'Research Methodology' was conducted by the institute for the Faculty, students of Post Graduate level and BMS Stream to acquaint them with the basics of Research.
- A Six Day Faculty Development Programme on "Major & Minor Research Project". was conducted so as to introduce students and staff members to the various research opportunities in

their fields.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|--|
| Paste web link of Annual reports of Institution | http://shailendradegreecollege.in/IQAC.htm 1 |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To create policy of gender balance, the college provides facilities like separate common rooms for girls and boys. Both the rooms have attached washrooms in addition to separate sanitary blocks at various places. Girl's common room has one sanitary Napkin Vending Machine and incinerator for girl students and female staff. There is 24 hours security in the campus. The Campus has 34 CCTV cameras fixed at various locations and footage is monitored. The CCTV footage backup of 30 days are available.

Anti- Ragging Cell, Discipline Committee, Grievances Redressal cell, Women Development Cell play important role in generating awareness and addressing gender related issues. Members of Discipline Committee monitor overall discipline.

College also provides special attention to girl student's need by conducting various activities under women Development cell. The activities conducted by WDC are as follows:-

1. A workshop on Home Fire Safety & LPG safety in collaboration with FSAI(Fire & Security Association of India) was conducted on 21st December , 2021. The workshop was conducted by Mr. Rajesh Shirke an Ex Indian Navy Officer. Total 84 students and staff members were benefited with the lecture.
2. An online poster making competition was conducted on the Topic 'Gender Equity'on Friday 7th January, 2022. Total 15 students had participated.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | http://shailendradegreecollege.in/NAAC3/C7/7.1.1/Merge_Internal%20Compliance.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://shailendradegreecollege.in/NAAC3/C7/7.1.1/CCTV.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

- Solid waste management

"Recycle the waste, save energy, conserve resources and preserve the nature of the world" is the slogan we strictly follow while deals with waste. Nature Club in our college do various activities related to environment. The activities conducted by Nature Club are as follows:-

1. Plantation day 4th December, 2021
2. Harvesting and reactivating the vermicomposting pit on 11th December 2021.
3. In the year 2021-22 80 sacks of compost was harvested and used in the butterfly Garden and pots in the entire campus area.
4. Sale of compost and plant saplings on 30th April, 2022.
5. Cleanliness Drive on 9th February, 2022.
6. Members of Nature also maintained the Butterfly Garden and greenery of the campus.

- Liquid waste management

Liquid waste is disposed of through drainage pipes.

- E-waste management

College have made an MOU with the 'Threco' the recycling company. The e-waste was collected by Nature Club and NSS. On 26/5/2022, 5.4 kg of e-waste was picked -up by the company.

- Waste Recycling System

Canteen waste and biodegradable waste is converted into vermin-compost and compost is used in the butterfly garden and plants in the campus. Plastic waste is collected and recycled by the NGO. E-Waste is recycled through 'Threco'

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | E. None of the above | | | | | | | | |
|---|------------------------------|-----------|---|---------------------------|--|------------------|------------------------------|---------------------------|--|
| <table> <tr> <th data-bbox="86 439 539 506">File Description</th><th data-bbox="539 439 1437 506">Documents</th></tr> <tr> <td data-bbox="86 506 539 607">Geo tagged photographs / videos of the facilities</td><td data-bbox="539 506 1437 607">No File Uploaded</td></tr> <tr> <td data-bbox="86 607 539 674">Any other relevant information</td><td data-bbox="539 607 1437 674">No File Uploaded</td></tr> </table> | File Description | Documents | Geo tagged photographs / videos of the facilities | No File Uploaded | Any other relevant information | No File Uploaded | | | |
| File Description | Documents | | | | | | | | |
| Geo tagged photographs / videos of the facilities | No File Uploaded | | | | | | | | |
| Any other relevant information | No File Uploaded | | | | | | | | |
| 7.1.5 - Green campus initiatives include | | | | | | | | | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping | B. Any 3 of the above | | | | | | | | |
| <table> <tr> <th data-bbox="86 1171 539 1238">File Description</th><th data-bbox="539 1171 1437 1238">Documents</th></tr> <tr> <td data-bbox="86 1238 539 1339">Geo tagged photos / videos of the facilities</td><td data-bbox="539 1238 1437 1339">View File</td></tr> <tr> <td data-bbox="86 1339 539 1480">Various policy documents / decisions circulated for implementation</td><td data-bbox="539 1339 1437 1480">No File Uploaded</td></tr> <tr> <td data-bbox="86 1480 539 1547">Any other relevant documents</td><td data-bbox="539 1480 1437 1547">View File</td></tr> </table> | File Description | Documents | Geo tagged photos / videos of the facilities | View File | Various policy documents / decisions circulated for implementation | No File Uploaded | Any other relevant documents | View File | |
| File Description | Documents | | | | | | | | |
| Geo tagged photos / videos of the facilities | View File | | | | | | | | |
| Various policy documents / decisions circulated for implementation | No File Uploaded | | | | | | | | |
| Any other relevant documents | View File | | | | | | | | |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | | | | | | | | | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above | | | | | | | | |
| | | | | | | | | | |

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has constituted a BC Cell as per the University guidelines for catering to the needs and problem of student, teaching, and non-teaching staff belonging to the SC,ST,NT,VJDT,OBC and SBC categories. College follows the reservation norms prescribed by the Government of Maharashtra and

University of Mumbai while giving admission to all courses. In the current academic year 2021-22 106 students had applied for scholarship out of that 92 students have received the benefits of various scholarships programmes.

History and Political Science Association has conducted activities like Screening of the Documentary, 'Secrets of Sionli' and screening of the Movie, 'Modern Times'. The movie is an excellent commentary on the ideas of Modernism, Industrialization, Capitalism and Socialism. During Aroma Festival conducted a competition titled, 'Street Smart'. Students visited important roads like the Nepean Sea Road, August Kranti Marg, Marine Drive etc. They visited the roads, took photographs and inquired about the historical, political, economic and cultural importance of the roads.

The activities of Marathi Waghmay Mandal and Hindi Diwas celebrations are examples of linguistic inclusiveness. Students are allowed to give their examination in either English or Marathi. In the magazine articles in various languages English, Hindi and Marathi are included.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

IQAC and dept. of commerce has organised a seminar on Intellectual Property Right. Foundation Course Syllabus of all the Programms contains the topics Human rights, consumer Rights, Environmental concerns, Ecology, understanding Stress and Conflict and managing stress and Conflict in Contemporary Society.

Department of Economics had conducted an Add on course in Human Values for Happiness and Balanced Society for the academic year 2021-22. The program was started on 3rd January, 2022 & ended on 11th March 2022. This was 30 hours program taught by college faculty as well as guest faculty & experts. The program was divided into four modules and course was conducted by Dr. Bhavana Trivedi.

Experts who took lectures were Dr. Minu Mehta, Professor at IES Management College & Research Centre and Ms. Premila Dias, Certified Counsellor and trained certified Purpose Coach.

The Course will be a part of Value Education & helps students in exploring their own values by investigating into the self to become a better and happy person, to live in relationship with other human beings, to sensitized them towards nature and creating a harmonious and sustainable society. Students were evaluated continuously on the basis of classroom discussion, quiz and questions

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://shailendradegreecollege.in/NAAC3/C7/7.1.9/Links.pdf |
| Any other relevant information | http://shailendradegreecollege.in/NAAC3/C7/7.1.9/RelevantLinks.pdf |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate the values and patriotism in our young minds we celebrate the national festivals like Independence Day, Republic Day, and Teacher's Day.

Since academic year 2021-2022 has been a transition year from online to offline mode many programs were conducted on online mode and some were on offline mode.

Shiv Swarajya Day was celebrated online on 6th June 2021.

Celebration of International Yoga Day: Students participated in the 7 days International Yoga Day workshop which culminated in the celebration of International yoga day on 21st June, 2021.

Celebration of Gandhi Jayanthi: On 2nd October, 2021 around 24 students attended Bhajan Sandhya on the online platform.

Celebration of Birth Anniversary of late Dr. A. P. J. Abdul Kalam. 'Reading Inspirational Day' was celebrated by Library on 15th October 2021. A virtual Book display was conducted on the library website

Marathi Literary Association: Marathi Bhasha Diwas and Birth Anniversary of Kusumagraj was celebrated on 26th February 2022. On that day students wrote poems and recited their self-created poems.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

1. Title of the Practice: Online admission, online Faculty Development Programms and online proctored examination.
2. Objectives of the Practice: To make students and staff safe and secure from covid-19 pandemic without hindering the activities of higher education.
3. The Context: Since academic year 2021-2022 has been a transition year from online to offline mode online facilities were given for all activities of the college.
4. The Practice: Online admission, online lecture, online assessment and evaluation, online faculty development programmes.
5. Evidence of Success: All most all students took admission. Assessment and evaluation took place. Various FDP were able to conduct.
6. Problem encounters and Recourses: Financial burden and creating whatsapp group

Practice 2

1. Title of the Practice: Financial help to students
2. Objectives of the Practice: To make available financial assistance to needy students to continue their education.
3. The Context: Many student's parent's lost their jobs. Students were not in a position to pay even their fees.
4. The Practice: Student Aid Fund, Scholarships are made available and other funds are made available
5. Evidence of Success: Various scholarships had given to 27 students. 20 students were benefited from student Aid Fund
6. Problem encounters and Recourses: Lack of all documents for filling Scholarship forms

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://shailendradegreecollege.in/NAAC3/C7/7.2.1/Best%20Practices.pdf |
| Any other relevant information | http://shailendradegreecollege.in/NAAC3/C7/7.2.1/Practice%202.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the primary goal of our college is to generate

opportunities for self - employment by providing courses on vocational education. College presently has 20 add-on Courses which ensure skill development and enhance employability of the students. All the Add-on Courses were of 30 hours duration.

The intra-collegiate fest 'Aroma-Talent in our DNA' 2021-22 is also a distinctive step we had taken to achieve the above goal. 19 competitions were conducted during the fest. The 'Investopedia' , Animation World , "IoT with Node MCU" , Power of E-commerce

Legal Mania, Intellectual Property Wars, GREENABIZ , STOCK ART, NIELIT O level exam ,Genesis of Company , STATS AVVY, 'RESUME FIESTA' are the competitions organized by various departments of the college.

Create social awareness amongst the students and foster in them a sense of social and moral responsibility is another aim of our college. We have a working vermicomposting project with a 2.30 x1x0.4 cubic m shed with 6 pits. In the year 2021-22 80 sacks of compost was harvested and used in the butterfly Garden and plants in the entire campus area. Butterfly Garden Project, Solar Energy Project etc. are steps we are bravely taken for reducing carbon footprint.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. International conference to be arranged

2. IT upgradation

3. To arrange field visits for students.

4. To arrange seminars, workshops for promoting higher education after graduation among students.

5. To encourage research among staff

6. College is planning for Industry Academia Linkage for growth of students